



Overview and Scrutiny Committee Agenda

Wyre Borough Council
Date of Publication: 15 June 2018
Please ask for : Peter Foulsham
Scrutiny Officer
Tel: 01253 887606

Overview and Scrutiny Committee meeting on Monday, 25 June 2018 at 6.00 pm in committee room 2, Civic Centre, Poulton-le-Fylde

1. **Apologies for absence**
2. **Declarations of interest**
3. **Confirmation of minutes** (Pages 1 - 6)

To confirm as a correct record the minutes of the Overview and Scrutiny Committee meeting held on 21 May 2018.
4. **Food hygiene task group - implementation of recommendations** (Pages 7 - 10)

The Leisure, Health and Community Engagement Portfolio Holder, Councillor Lynne Bowen, and the Head of Environmental Health and Community Safety, Neil Greenwood, will present a report on the implementation of the recommendations of the Food Hygiene Task Group. Members of the committee will have the opportunity to comment and ask questions.
5. **Domestic abuse task group - implementation of recommendations** (Pages 11 - 26)

The Neighbourhood Services and Community Safety Portfolio Holder, Councillor Roger Berry, and the Head of Environmental Health and Community Safety, Neil Greenwood, will present a report on the implementation of the recommendations of the Domestic Abuse Task Group.

A statistical report about the commissioned domestic abuse service will also be referred to, and members of the committee will have the opportunity to comment and ask questions.
6. **Overview and Scrutiny Work Programme 2018/19 - update report** (Pages 27 - 66)

The Service Director Performance and Innovation (Marianne Hesketh) has submitted a report to update the committee about the Overview and Scrutiny Work programme 2018/19. The committee will be invited

to make suggestions about topics for future scrutiny review.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 21 May 2018 at the Civic Centre, Poulton-le-Fylde.

Overview and Scrutiny Committee members present:

Councillors John Ibison, Kerry Jones, Ian Amos, Rita Amos, Howard Ballard, Colette Birch, Emma Ellison, Rob Fail, John Hodgkinson, Patsy Ormrod, Julie Robinson, Ron Shewan and Matthew Vincent

Apologies for absence:

Councillor(s) Emma Anderton

Other councillors present:

Councillors

Officers present:

Peter Foulsham, Scrutiny Officer

No members of the public or press attended the meeting.

1 Election of Chairman

Councillor John Ibison was elected as Chairman of the Overview and Scrutiny Committee for the 2018/19 Municipal Year.

2 Election of Vice Chairman

Councillor Kerry Jones was elected as Vice Chairman of the Overview and Scrutiny Committee for the 2018/19 Municipal Year.

3 Declarations of interest

None.

4 Confirmation of minutes

It was agreed that the minutes of the meeting of the committee held on 16 April 2018 be confirmed as a correct record.

5 Cleaner Green Wyre

The Street Scene Manager, Ruth Hunter, submitted a report. Ms Hunter and the Service Director People and Places attended the meeting to present the report and respond to questions from councillors.

Ms Hunter summarised the report and highlighted several key points. The council's most recent Life in Wyre Survey (2016) showed that resident satisfaction with front line services such as refuse collection, recycling, street cleansing and parks and open spaces was generally high.

It was the council's aim to engage more with customers and businesses to encourage them to take greater ownership of their environment. Elected members could play a significant part in supporting this approach, which would have an impact on changing behaviours.

In response to a question about fly tipping, Mr Billington explained that councillors had wanted a dynamic service that would deal more effectively with street cleansing, including fly-tipping. There was no specialist fly-tipping team, dealing with such matters being part of the street cleansing team's day-to-day job. The comment was made that by providing a free bulky waste collection service the amount of fly-tipping would be reduced. Mr Billington suggested that the matter was not as straightforward as that; a lot of fly-tipping was material that would not normally be collected by a bulky waste collection and the cost to the council was difficult to assess as dealing with fly-tipping had been integrated into staff roles as the norm. The reality of the problem did not always match the perception of residents.

The comment was made that it was often private roads that were affected by fly tipping, which was not within the council's responsibility.

Mr Billington added that improvements to enforcement were being considered. There was new legislation regarding littering from a vehicle, although enforcement would depend on sufficient evidence being collected.

A new officer was soon to be appointed, their role to include the management of the Cleaner Green Wyre project. The role would encompass engaging with communities, developing local groups and ambassadors (a group that could include councillors) to take increased responsibility for their own neighbourhoods and to develop civic pride.

In response to questions from councillors Mr Billington confirmed that cigarette littering was a good example of the sort of targeted campaign that would be developed in the future. Ms Hunter added, in response to a question, that four Area Officers and four Countryside Rangers had the powers to enforce Public Space Protection Orders.

The Chairman proposed that the committee set up a task group to make recommendations in support of this project, with a focus on enforcement and culture change. Mr Billington confirmed that he would advise the Scrutiny Officer of an appropriate time to commence a task group, once the new officer was in post.

It was agreed:

1. That Ms Hunter and Mr Billington be thanked for their report to the committee.
2. That a task group be commissioned about the Cleaner Green Wyre project, to review enforcement and culture change in particular, once a new officer had been appointed.
3. That the excellent work of the Area Officers be noted.

6 Car parking - consultation report

The Head of Engineering Services submitted a report on the consultation results from the Car Parking Survey 2017. Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder), Mark Billington (Service Director People and Places) and Paul Long (Senior Engineer) presented the report to the committee.

Mr Long explained that a survey was carried out towards the end of 2017 and the report was prepared based upon the responses received. In summary, people wanted cheaper, longer parking with greater choice in how to pay. 'Pay on departure' was under consideration and the Residents' Permits scheme needed to be reviewed.

The Chairman, Councillor Ibison, made the point that the committee would have liked to have seen some firmer recommendations, particularly bearing in mind that the issue had been under consideration for a considerable period of time. Councillor Berry responded by saying that the report had been presented to the committee before going to the Cabinet, with the hope that members would be able to provide a view before decisions were made.

Members discussed a number of related issues including the implications of on-street parking, charging for car parks that were currently free to use, coach parking requirements, price comparisons with other councils and the way in which blue badge holders were provided for.

It was agreed:

1. That Councillor Berry, Mark Billington and Paul Long be thanked for presenting the report to the committee.
2. That the following advice be offered to Councillor Berry before the report is considered at the Cabinet:
 - a. A review of the Residents Parking Scheme is required.
 - b. Blue Badge holders should be treated in line with other organisations (e.g. hospitals) where charges often apply.
 - c. Pay on exit is supported as it provides a more flexible arrangement for paying.
 - d. The proposal to charge for overnight parking is supported.

3. That a further report be requested from the Head of Engineering Services once the Cabinet has considered the consultation report, with a view to setting up a scrutiny task group to examine clearly identified aspects of the proposed car parking strategy.

7 Performance - the Council's Business Plan 2015 - 2019 (2018 update)

The Service Director Performance and Innovation submitted a report, the 4th Quarter Performance Statement 2017/18, January – March 2018.

The point was made that it would be interesting to know what impact the increasing numbers of customers to the leisure centres was having on the subsidy although it was also recognised that the calculation would not be as simple as that. However, the aim to reduce the subsidy remained.

It was agreed that the report be noted.

8 Draft report of the Engaging with Children and Young People task group

The Chairman of the Engaging with Children and Young People task group, Councillor Andrea Kay, presented the task group's report and recommendations. Councillor Kay summarised the work undertaken by the task group and the evidence gathered in support of the recommendations, which members had discussed with the Portfolio Holder with responsibility for community engagement.

It was agreed that the report be endorsed by the committee and sent to the Cabinet for their consideration.

9 O&S Work Programme 2018/19 - update

The Service Director Performance and Innovation submitted a report to update the committee about the delivery of the Overview and Scrutiny Work Programme 2018/19.

A draft scoping document for a task group to review the proposed changes to the arrangements for the allocation and letting of social housing in Wyre was considered and approved without amendment. The Scrutiny Officer was asked to make arrangements to set up the scrutiny review.

Councillor Julie Robinson reported that she had recently held her regular six-monthly meeting with Kate Hurry, from the Fylde and Wyre Clinical Commissioning Group (CCG). There were a number of developments and plans which would be of interest to the committee, so it was agreed to invite representatives from the CCG to the committee meeting scheduled for Monday 30 July 2018. The Chairman asked councillors to ensure that they identify pertinent questions to ask the CCG representatives well in advance of the meeting and send them to the Scrutiny Officer.

The CCG had plans to promote health and wellbeing by way of a world record

attempt on the number of people exercising together, an event that was planned to be part of the forthcoming Lytham Festival in July. The event would be launched on Friday 25 May.

A question was asked about paragraph 3.2 of the report, referring to the implementation of the Modern.gov committee minutes system, which went 'live' on Friday 11 May. The Service Director Performance and Innovation was asked to provide an update report for the meeting on 25 June 2018 regarding progress towards paperless meetings.

It was agreed:

1. That a task group be set up to review the proposed changes to the arrangements for the allocation and letting of social housing in Wyre.
2. That a report on recent developments and future plans in the Fylde and Wyre Clinical Commissioning Group be requested for the meeting on 30 July 2018.
3. That the Service Director Performance and Innovation be asked to submit a report on 25 June 2018 updating the committee about the progress towards paperless meetings.

The meeting started at 6.00 pm and finished at 7.56 pm.

Date of Publication: XXX

This page is intentionally left blank

Report to Overview and Scrutiny Committee – 25 June 2018

Food Hygiene – Update on Task Group Report submitted to the Cabinet on 22 March 2017

Author – Neil Greenwood, Head of Environmental Health and Community Safety

1. Wyre Council Web Page has a dedicated page to food safety. The information can be found by using the A to Z, selecting F and then scroll down to Food Safety. Once on the food safety page there is a section all about the food hygiene rating scheme. In addition this year Wyre Council have completed 3 prosecutions of food businesses located in the Wyre area, who had failed to heed the advice of the food safety team. On each of these occasions we have issued a press release about the nature of the prosecution and the poor standards found, but equally a message to consumers about where they can get information about their favourite restaurant is always included.
2. Following the production of the task and finish report a letter was produced from the Chief executive of Wyre Council to the Right Hon Michael Gove MP in November 2017, who was then the Secretary of State in the Department for Environment, Food and Rural Affairs copying in Wyre MP's. The letter outlined the work of the task and finish group and requested that at the earliest opportunity the introduction of legislation in England requiring the mandatory display of the food hygiene rating in food establishments as is currently required in Wales. The letter sent and the response received from the Food Standard Agency is provided as appendix A & B respectively.
3. At Wyre Council the Arts and Development Officer Co-ordinates a Wyre Event Safety Group. As part of this group a representative from the Environmental health team attends and ensures that food traders are registered with a Local Authority and that their food hygiene rating is 3 or above indicating that the unit and its operation are broadly compliant with food hygiene legislation. Where we come into contact with traders who are not registered we will advise that they are not allowed to trade until they have registered and had their vehicle checked by the relevant Local Authority.
4. The Task and finish report was circulated to colleagues around the Council to highlight the need for food establishments applying for awards to achieve a food hygiene rating of 4 and above as a pre requisite to obtaining the award. As a result of this message a food business was withdrawn from this year's Wyre Business awards as it had not achieved this standard.
5. I am pleased to report that the number of establishments which are now considered to be broadly compliant in Wyre has increased from the 89% reported on the 21 September 2016 to 95% although there has been a slight reduction in the total number of food establishments.

This page is intentionally left blank

CAB.41

Food Hygiene task group - final report

The Chairman of the Food Hygiene task group and Service Director Performance and Innovation submitted a report detailing the work of the Food Hygiene task group.

The Health and Community Engagement Portfolio Holder praised the thoroughness of the task group's report, thanked the members and stated that she fully supported all the recommendations.

Decision taken

Cabinet agreed

1. that the Food Hygiene Rating Scheme be promoted across the borough, using all methods that the council has at its disposal, to raise public awareness and interest, and to help raise food hygiene standards in commercial premises and in residential establishments.
2. that, recognising the positive effect of legislation in Wales, a letter be sent from the Leader of the Council and the Chief Executive to the Secretary of State in the Department for Environment, Food and Rural Affairs (copied to Wyre's three MPs) urging the Government to bring forward legislation at the earliest opportunity to introduce a mandatory Food Hygiene Rating Scheme.
3. that it be made a requirement:
 - (i) that for any festivals and events run by the council any food business should have a Food Hygiene Rating of 3 or more to trade. The council should also endeavour to reflect the same terms, where possible, in new lease arrangements for any food business run from council premises.;
 - (ii) that for the Wyre Business Awards any food business taking part should have a Food Hygiene Rating of 4 or 5 (reflecting the fact that the Awards are an exhibition of excellence in the borough).

This page is intentionally left blank

Report to Overview and Scrutiny Committee – 25 June 2018

Domestic abuse – Update on Task Group Report submitted to the Cabinet on 22 March 2017

Author – Neil Greenwood, Head of Environmental Health and Community Safety

1. Wyre Council representatives along with other Local Authorities, Police and Crime Commissioner office and Victim Support the commissioned service, are invited to quarterly meetings. The Meeting enables the commissioned service to provide information as to what work they have done in each area. During the course of the meeting Local Authorities do get the opportunity to ask questions. Prior to Victim Support being commissioned there was no opportunity for Local Authorities to see what work was being undertaken on their behalf in this area of work and this represents a significant improvement. I like to think that the recommendations included in the initial task and finish group report influenced the setting up of this meeting.
2. Representatives from the Police and Crime Commissioner's office will be able to provide a briefing to Councillors on the subject on the 6th September 2018 prior to the full Council meeting. Talks are also in discussion with the White Ribbon Campaign team to see if they can attend at the same time. The aim will be to make it a White Ribbon pledging event where Cllrs can sign up to the campaign and at the same time Wyre Council will issue a press release explaining what the councillors are signing up to and asking members of the public to pledge support.
3. Wyre Council were a partner of a Lancashire County Council led bid to become the first County in England to be accredited to the white ribbon campaign. Wyre Officers and Councillors including the portfolio holder attended a White Ribbon Ambassador training session in December 2017 promoting the campaign, and this was widely reported in the press at that time. It is hoped we can make the Cllr briefing on the 6th September will not only provide training to our councillors, it will provide an opportunity to once again raise the profile of the White Ribbon campaign, making it a pledging event through social media and press channels. In addition the Chief executive, The Director of Health & Wellbeing, The Head of Environmental Health & Community Safety and a further Environmental Health Officer have signed up to be ambassadors for the White Ribbon campaign here in Wyre.
4. Cllr Barry Birch and Cllr Christine Smith have agreed to be Domestic violence champions, and Cllr Barry Birch has also attended the Lancashire White Ribbon Ambassador training session.
5. Cllr Roger Berry the portfolio holder for Community Safety represents the Council at the Police and Crime Panel. Cllr Roger Berry or I attend the quarterly meetings with the commissioned service and this year an annual statistical report has been produced for the work undertaken by the Commissioned service. This report is provided as appendix A.

Key Points

- 873 cases were referred to Victim Support of these 84% of cases were reported by Lancashire Police, and victim support will have to address the issue why so few victims self-refer themselves into the service.
- 31% of the cases i.e. 271 cases referred to the service were rejected 41% of these were rejected because consent to contact was not granted.
- 78% of the cases referred into the service were contacted within 48 hours.
- Injury is still the biggest crime reported representing 60% of cases
- Of the total number of victims referred into the service 35% engaged with the service i.e. 212 cases, of these 73 were provided with immediate support and 139 were provided with ongoing support. Victim Support will also have to address why only 35% engage with the service.
- In Wyre 77% of the cases reported, are white British.
- In Wyre the 28% of the cases reported were in the age group 25 to 34 and a further 28% were in the age group 35 to 44.
- When reviewing by service user characteristic by far the biggest category is the repeat victim category.

Conclusions

Domestic abuse continues to be a problem in the Wyre area, and many of the cases are repeat victims. There is now considerable more engagement with District Local Authorities and there is a definite drive to raise awareness of this important issue. The White Ribbon campaign continues to be relevant as we seek to influence the behaviours of perpetrators by continuing to report the message that Domestic Abuse is not acceptable under any circumstances.

Whilst much work still needs to be done there is commitment from Wyre and our partners to continue to raise awareness of this important issue.

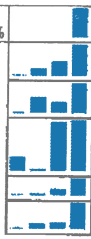
Victim Support - Commissioned domestic abuse services

Select area:

	Referrals (click on 3 to get sub-groups)	Apr-Jun 17 (Q1)	Jul-Sep 17 (Q2)	Oct-Nov 17 (Q3)	Jan-Mar 18 (Q4)	Total 17/18	Percentage	Quarters	Notes:
Cases in Contract by source	Adult social care Total	0	0	0	0	0	0%		All clients have a RIC score, either provided by the MASH or victim support
	Childrens social care Total	0	1	0	0	1	0%		Engagement is where immediate support or ongoing support has been given.
	Health visitors Total	0	0	0	0	0	0%		Victim Support receive all data from Lancashire Constabulary on DA crimes for
	Housing Total	0	0	0	0	0	0%		
	Internal Victim Support Total	0	0	0	0	0	0%		
	Lancashire Police Total	171	188	183	211	731	84%		Rochdale is excluded from this report but included in Victim Support original data.
	MASH Total	0	1	53	57	111	13%		
	Mental health services Total	0	0	0	0	0	0%		
	Not Recorded Total	5	5	1	0	11	1%		
	Other health Total	0	0	0	0	0	0%		
	Other Lancashire County Council Total	0	0	0	0	0	0%		Referrals from agencies, other than the Police, will be received direct by the commissioned services in Blackpool and Blackburn with Darwen, and are therefore not included in these figures.
	Other police Total	2	5	0	2	9	1%		
	Other VS Total	0	1	1	0	2	0%		
	Schools Total	0	0	0	0	0	0%		
	Self-referrals Total	0	0	0	3	3	0%		
	Third sector provider Total	2	1	1	1	5	1%		
	Grand Total	180	180	239	274	873			
Rejected Cases	Canceled	4	0	0	0	4	1%		
	Consent not received within dealed timescale	27	1	0	1	29	11%		
	Consent to contact denied	1	28	35	48	112	13%		
	Does not meet contract criteria	0	2	11	8	21	6%		
	Duplicate case	2	6	11	11	30	11%		
	Incorrect or insufficient contact information	7	5	1	10	23	8%		
	Insufficient crime details	1	0	0	0	1	0%		
	Living in an institution	0	0	1	0	1	0%		
	Living outside of VS area or abroad	2	5	1	1	9	3%		
	Merged	0	0	0	0	0	0%		
	Other agency dealing	0	2	1	7	10	4%		
Safe phone contact data not provided for DV and hate crime referrals	0	7	8	15	30	11%			

Victim Support - Commissioned domestic abuse services

Select area:	Wyre						
	Service User already in support	0	0	0	1	1	0%
	Total rejected cases	44	56	69	102	271	
	Percentage rejected	24%	31%	29%	37%	31%	
Cases in contract	Total number of non-rejected cases	135	124	170	172	602	
Cases where contact attempted within 48 hours	Number of cases	76	81	117	194	468	
	Perc	56%	65%	68%	113%	78%	



Victim Support - Commissioned domestic abuse services

Select area: **Wyre**

Characteristics	Apr-Jun 17 (Q1)		Jul-Sep 17 (Q2)		Oct-Nov 17 (Q3)		Jan-Mar 18 (Q4)		Total 17/18 Cases	Perc of all cases	Total 17/18 Engaged	Perc Engaged 17/18	
	Cases	Engaged	Cases	Engaged	Cases	Engaged	Cases	Engaged					
Cases by Crime Category	Arson	0	0	1	1	1	0	0	0	2	0%	1	50%
	Burglary - Dwelling	2	0	2	1	2	2	1	1	7	1%	4	57%
	Dwelling	0	0	0	0	0	0	0	0	0	0%	0	
	Criminal Damage	18	2	11	1	11	5	13	4	53	9%	12	23%
	Fraud & Forgery	0	0	1	1	0	0	0	0	1	0%	1	100%
	Non-Crime	4	1	14	2	2	1	2	1	22	4%	5	23%
	Other Crime	15	5	7	1	52	22	49	10	123	20%	38	31%
	Offences	3	2	6	4	3	3	0	0	12	2%	9	75%
	Other Theft	1	1	1	0	2	0	6	1	10	2%	2	20%
	Rape	1	1	4	4	4	4	5	3	14	2%	12	86%
	Person	0	0	0	0	1	1	1	0	2	0%	1	50%
	Injury	33	8	35	15	39	16	32	15	139	23%	54	39%
	Injury	61	16	46	16	54	17	64	24	225	37%	73	32%
Total cases by crime category	138	36	128	46	171	71	173	59	610		212	35%	
Cases by Ethnicity	A1 Asian: Indian	1	1	1	0	1	1	1	0	4	1%	2	
	A2 Asian: Pakistani	3	0	3	0	1	0	4	2	11	2%	2	18%
	Bangladeshi	0	0	0	0	0	0	1	0	1	0%	0	0%
	A9 Asian: Other	0	0	0	0	2	0	2	1	4	1%	1	25%
	Caribbean	0	0	0	0	0	0	0	0	0	0%	0	
	B2 Black: African	0	0	2	0	0	0	0	0	2	0%	0	0%
	B9 Black: Other	1	0	1	0	0	0	0	0	2	0%	0	0%
	White/Black Caribbean	0	0	0	0	0	0	1	0	1	0%	0	0%
	White/Black African	0	0	0	0	0	0	0	0	0	0%	0	
	White/Asian	0	0	0	0	0	0	0	0	0	0%	0	
	M9 Mixed: Other	0	0	0	0	0	0	0	0	0	0%	0	
	EthnicityNot Given	0	0	0	0	0	0	2	1	2	0%	1	
	O1 Other: Chinese or Chinese British	0	0	0	0	2	1	0	0	2	0%	1	
	O9 Other: Other Ethnic Group	0	0	0	0	0	0	0	0	0	0%	0	
	Unknown/Not Specified	17	5	15	4	25	15	29	13	86	13%	37	43%
	W1 White: British	109	29	102	40	143	54	140	45	494	77%	168	34%
	W2 White: Irish	0	0	2	0	3	0	1	0	6	1%	0	0%
European	0	0	0	0	0	0	0	0	0	0%	0		
W9 White: Other ethnicity	11	2	10	2	3	2	2	0	26	4%	6	23%	
Total cases by ethnicity	142	37	136	46	180	73	183	62	641		218	34%	
Age Group	00 to 05	0	0	0	0	0	0	0	0	0	0%	0	
	05 to 10	0	0	1	0	0	0	0	0	1	0%	0	0%
	10 to 15	2	0	2	0	1	1	3	1	8	1%	2	25%
	16 to 17	2	0	2	1	4	2	4	0	12	2%	3	25%
	18 to 24	32	10	18	8	38	15	27	11	115	19%	44	38%

Victim Support - Commissioned domestic abuse services

Select area:	Wyre													
Cases by Age	25 to 34	39	12	42	18	46	22	42	12	189	28%	64	38%	
	35 to 44	35	8	37	14	47	17	50	18	188	28%	57	34%	
	45 to 54	19	3	16	0	23	10	28	11	86	14%	24	28%	
	55 to 64	7	2	5	4	6	2	7	3	25	4%	11	44%	
	65 to 74	2	1	3	1	4	0	4	1	13	2%	3	23%	
	75 and Over	0	0	2	0	1	1	2	1	5	1%	2	40%	
	Age Not Recorded	0	0	0	0	1	1	6	1	7	1%	2	29%	
	Total cases by age	138	36	128	46	171	71	173	59	610		212	35%	

Victim Support - Commissioned domestic abuse services

Select area:		Wyre											
Cases by Gender	Female	88	25	85	32	108	48	108	40	383	#N/A	145	38%
	Male	24	5	22	6	29	9	24	9	99	#N/A	29	29%
	GenderNot Given	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
	Trans	0	0	0	1	0	0	0	0	0	#N/A	1	
	Unknown	24	5	18	6	33	13	43	10	118	#N/A	34	
	gender	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A
Cases by Sexual Orientation	Bisexual	0	0	0	0	0	0	0	0	0	0%	0	
	Gay	0	0	1	1	0	0	0	0	1	1%	1	
	Heterosexual	17	10	14	12	11	10	11	7	53	30%	39	74%
	Lesbian	0	0	1	0	0	0	1	1	2	1%	1	50%
	Not Given	1	0	1	1	0	0	0	0	2	1%	1	50%
	Unknown	24	5	18	6	33	13	43	10	118	67%	34	29%
	Total cases by sexual orientation	42	15	36	20	44	23	55	18	176		76	43%
Cases by Disability	No	137	36	127	44	171	71	172	58	607	100%	209	34%
	Yes	1	0	1	2	0	0	1	1	3	0%	3	
	disability	138	36	128	46	171	71	173	59	610		212	35%
Cases by Crime Characteristic	Domestic violence (High Risk)	34	20	30	28	39	38	36	30	139		114	82%
	Domestic violence (Medium Risk)	40	7	63	9	69	21	80	21	252		58	23%
	Domestic violence (Standard Risk)	64	9	35	9	63	14	57	8	218		40	18%
	Disability	0	0	0	0	0	0	0	0	0		0	
	Homophobic	0	0	0	0	1	1	0	0	1		1	
	Hate Crime - Race/Nationality	0	0	0	0	0	0	0	0	0		0	
	Article	0	0	0	0	0	0	0	0	0		0	
	Serious crime	0	0	0	0	2	2	1	1	3		3	
Cases by Service User Characteristic	Alcohol and drug dependency	1	0	0	0	4	2	1	0	6		2	33%
	language	1	1	0	0	0	0	3	2	4		3	75%
	frailty	0	0	1	1	1	1	0	0	2		2	
	Intimidated	0	0	0	0	0	0	1	0	1		0	
	- Disabilities, literacy	0	0	1	0	0	0	0	0	1		0	0%
	Conference identified/held	4	3	6	7	7	7	7	3	24		20	83%
	problem	1	1	1	0	1	0	0	0	3		1	33%
	No fixed abode	0	0	1	1	0	0	2	1	3		2	67%
	Not to be disclosed	0	0	0	0	0	0	0	0	0		0	
	Older people 70+ targeted	0	0	1	0	0	0	0	0	1		0	0%
	Physical (or sensory) disability	1	0	1	0	0	0	0	0	2		0	0%
	Repeat victim	40	17	34	18	63	25	57	27	194		87	45%
	Raised	1	0	0	0	1	1	0	0	2		1	50%
	Serious crime	0	0	0	0	2	2	1	1	3		3	

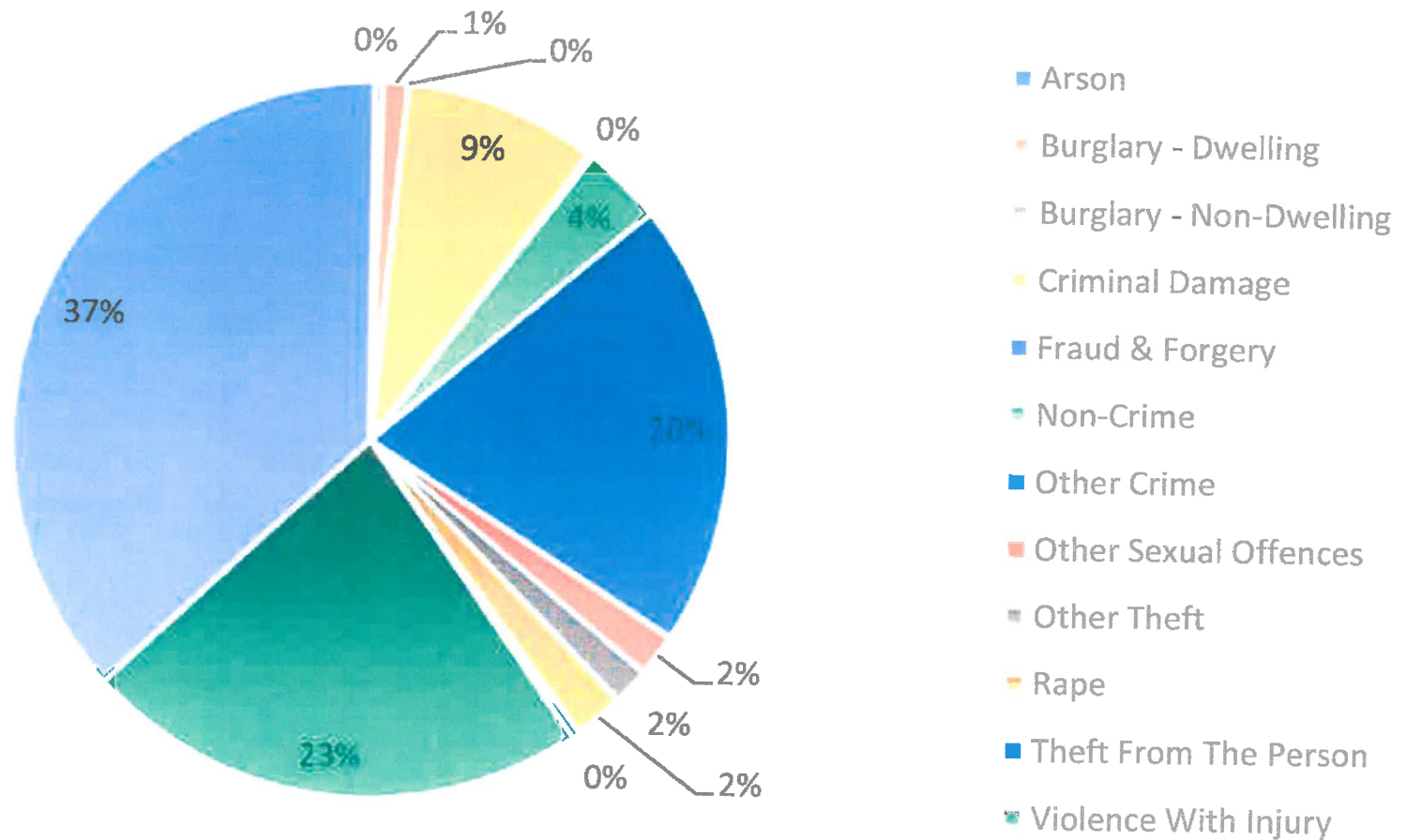
Victim Support - Commissioned domestic abuse services

Select area:	Wyre											
communication difficulties	0	0	0	0	0	0	0	0	0	0	0	0
self-harm	0	0	0	0	0	0	1	0	1	0	0	0%
Victim pregnant at time of crime	0	0	0	0	0	0	0	0	0	0	0	
Young person	4	0	6	2	5	3	7	1	4	22	6	27%

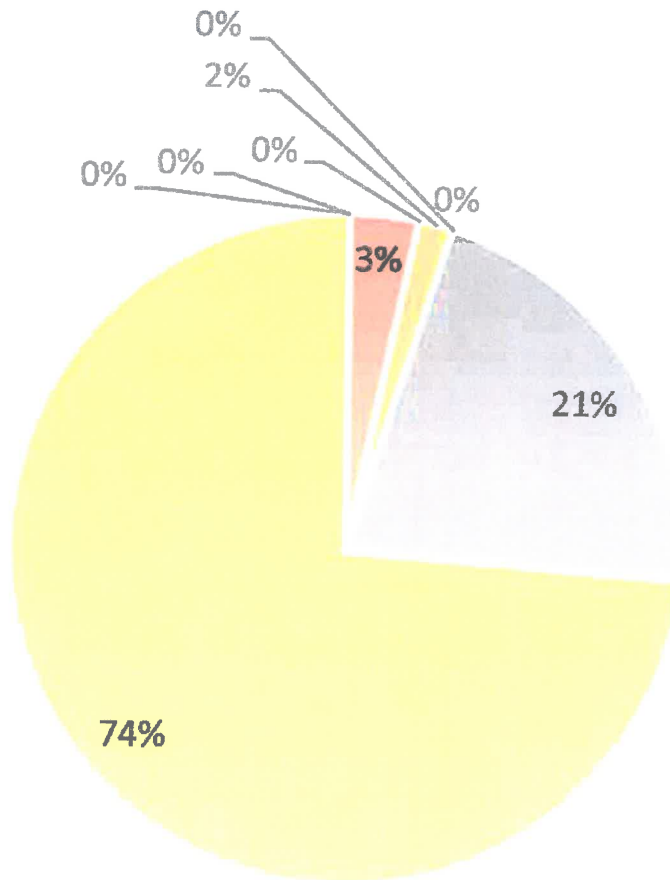
Victim Support - Commissioned domestic abuse services

Select area:		Wyre									
Support		Apr-Jun 17 (Q1)		Jul-Sep 17 (Q2)		Oct-Nov 17 (Q3)		Jan-Mar 18 (Q4)		Total 17/18	
		Cases	Perc	Cases	Perc	Cases	Perc	Cases	Perc	Cases	Perc
Cases supported (work is ongoing to capture all engagement data, this figure is known to be understated)	Number Engaged	36	26%	46	37%	71	42%	59	34%	212	35%
	Number with Immediate Support only	5	4%	11	9%	25	15%	32	19%	73	12%
	Number with Ongoing Support	31	23%	35	28%	46	27%	27	16%	139	23%

Cases by crime type

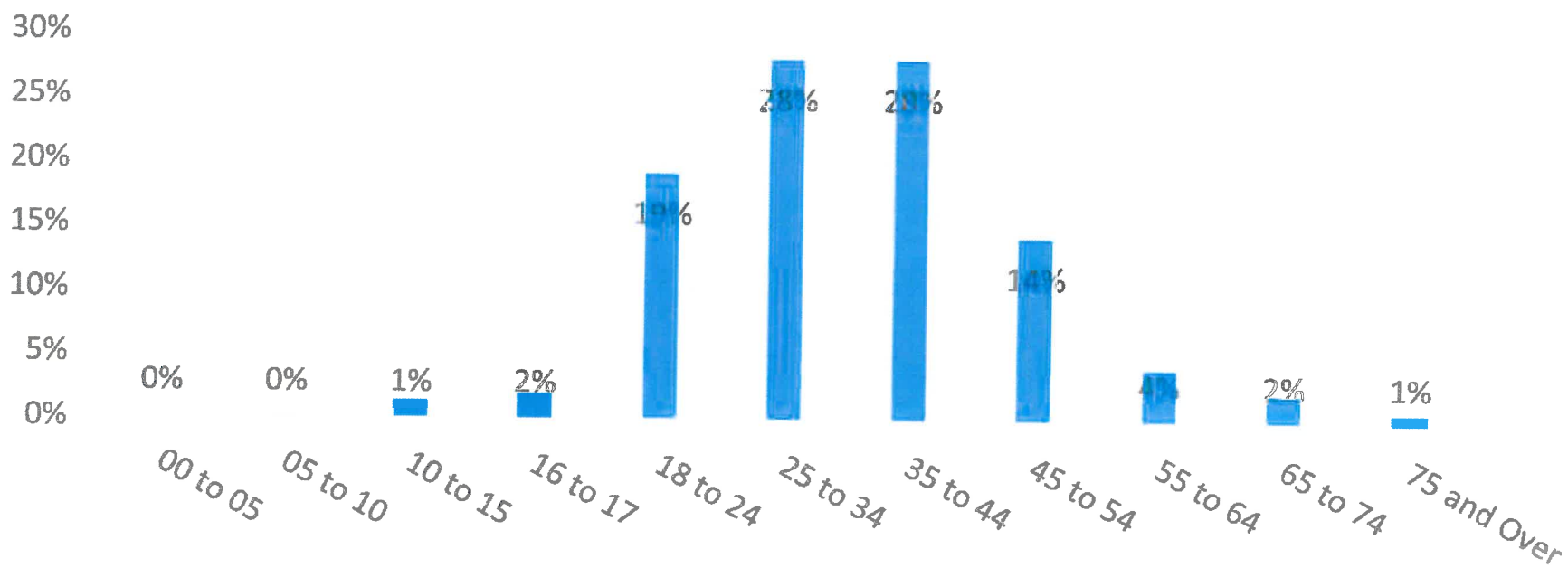


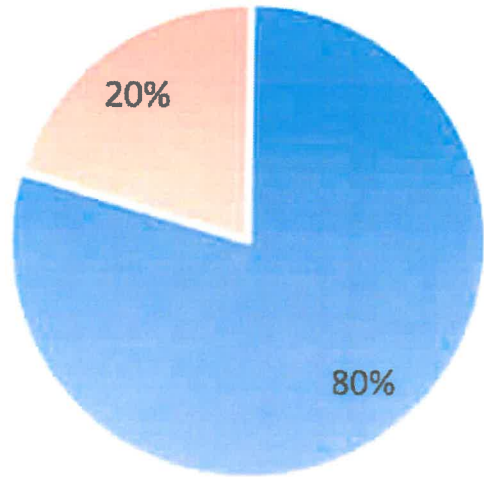
Cases by ethnicity



- A1 Asian: Indian
- A2 Asian: Pakistani
- A3 Asian: Bangladeshi
- A9 Asian: Other
- B1 Black: Caribbean
- B2 Black: African
- B9 Black: Other
- M1 Mixed: White/Black Caribbean
- M2 Mixed: White/Black African
- M3 Mixed: White/Asian
- M9 Mixed: Other
- Not Given
- O1 Other: Chinese or Chinese British
- O9 Other: Other Ethnic Group
- Unknown: Unknown/Not Specified
- W1 White: British
- W2 White: Irish

Cases by age





Cases by sex

Female Male

This page is intentionally left blank

CAB.40

Domestic Abuse task group - final report

Cabinet agreed that the order of agenda items be rearranged so that item 6 on the agenda could be taken next to allow Councillor Reeves, the Chairman of the Domestic Abuse task group, to leave immediately afterwards.

The Chairman of the Domestic Abuse task group and the Service Director Performance and Innovation submitted a report detailing the work of the Domestic Abuse task group.

The Neighbourhood Services and Community Safety Portfolio Holder thanked the members of the task group and Peter Foulsham, Scrutiny Officer, for their work on the task and acknowledged that Councillor Reeves, as chairman, had been the driving force behind the group and that it had been a high point in her work as a councillor.

Councillor Berry gave his wholehearted support to all six of the task group's recommendations and advocated that all were accepted. He added that in respect of recommendation 4, Councillor Barry Birch had already asked to be one of the Domestic Abuse Champions. Councillor Christine Smith was then nominated as the other councillor Domestic Abuse Champion and this was accepted.

The Chief Executive informed Cabinet that he had volunteered himself to be one of the officer Domestic Abuse Champions and that the Service Director Health and Wellbeing, Neil Greenwood (Head of Environmental Health and Community Safety) and Dave McArthur (Private Sector Housing and Housing Options Manager) had also volunteered to give four officer options.

Decision taken

Cabinet agreed

1. That steps be taken by the council's representative on the Police and Crime Panel and/or the Portfolio Holder and officers of the council to make representations to the Office of the Police and Crime Commissioner to ensure that the views of Wyre Council, as a recognised stakeholder, are taken into account throughout the process of performance monitoring of the newly commissioned service.
2. That all councillors be offered and encouraged to take part in domestic abuse training, to be delivered by the end of March 2018.

3. That the Council continues to support and promote the annual White Ribbon Campaign.
4. That the Council appoints two councillors and two officers as Domestic Abuse Champions.
5. That the Overview and Scrutiny Committee receives a briefing report, preferably specific to the Wyre Council area, from the council's representative on the Police and Crime Panel or the Portfolio Holder about the newly commissioned service at the beginning of the 2018/19 Municipal Year.
6. That the report from the council's representative on the Police and Crime Panel or the Portfolio Holder's to the Overview and Scrutiny Committee at the beginning of the 2018/19 Municipal Year includes comments about the implementation of each of the task group's recommendations that has been supported by the Cabinet.



Report of:	Meeting	Date	Item No.
Marianne Hesketh, Service Director Performance and Innovation	Overview and Scrutiny Committee	25 June 2018	6

Overview and Scrutiny Work Programme 2018/19 – update report

1. Recommendations

- 1.1 That the committee reviews the contents of the Overview and Scrutiny Committee Work Programme 2018/19 and amends it as necessary.
- 1.2 That the report be noted.

2. Current and completed work

2.1 Flooding task group

The Flooding Task Group has met twice as part of its review into the roles and responsibilities of councillors in flooding events. The group has heard evidence from the Neighbourhood Services and Community Safety Portfolio Holder and senior officers.

The task group has recently send a short questionnaire to all councillors asking them their views about what their roles and responsibilities are in relation to flooding.

A further meeting will be required to consider the findings from the questionnaire and for members to agree their conclusions and recommendations.

2.2 My Homes Choice

A task group has been convened to review the proposed changes to the arrangements for the allocation and letting of social housing in Wyre via My Home Choice Fylde Coast. Seven councillors have put their names forward to take part in this short review and the first meeting will be held on Wednesday 4 July 2018, when the Neighbourhood Services and Community Safety Portfolio Holder will also be present.

3. Future work

- 3.1 The Overview and Scrutiny Work Programme sets out the committee's work for the coming year. It includes topics for consideration at Overview and Scrutiny Committee meetings and those that members wish to scrutinise in more detail as part of a task group review. There needs to be a degree of flexibility in the Programme, as priorities can change over time and unpredicted topics can arise which might need to be incorporated into the Programme at relatively short notice. The current version of the Work Programme is attached at Appendix 1.
- 3.2 At the start of the 2018/19 municipal year a number of topics were identified, which had the potential to be the subject of scrutiny task group reviews. The up to date position in relation to each of those is as follows:

Environmental Crime – the committee was advised at the meeting on 21 May 2018 that a new officer would be appointed within the next few months and the advice from the Director was that it would be beneficial to commence the review once s/he had been in post for sufficient time to be fully aware of the pertinent issues. It was likely that the review would be able to start towards the end of 2018 at the earliest.

Digital transformation – options for funding of devices for the Modern.gov committee management system.

Phase 1 of the modern.gov system has gone well. Phase 2 of the project has yet to be scoped. Before Phase 2 commences, there needs to be some further work carried out to determine which the most suitable device to facilitate paperless working is. The ICT team is currently assessing iPads versus Android devices. Due to lack of ICT resources currently available, it is unlikely that a decision can be made on this until the summer. As soon as this is determined a trial will commence with the Overview and Scrutiny Committee Members. The team is aiming for September. Phase 2 can then be scoped and the financial implications identified based on the chosen devices.

Parking consultation – at the committee meeting on 21 May 2018 it was agreed:

“That a further report be requested from the Head of Engineering Services once the Cabinet has considered the consultation report, with a view to setting up a scrutiny task group to examine clearly identified aspects of the proposed car parking strategy”.

Fish processing industry – officers are still developing the project brief so scrutiny involvement in the short term would be premature. Timescales have not yet been agreed for this but it is likely to be available in the autumn.

Better Care Fund – There is nothing specifically identified that would

benefit from a scrutiny review, so this topic will be removed from the Work Programme.

It is widely accepted that scrutiny should be member-led, as confirmed in many guides on scrutiny best practice. At Wyre, although councillors have always taken the lead, we have probably taken rather more of a joint approach than some other local authorities. The focus has always been to ensure that scrutiny plays a significant role in improving services for residents.

- 3.3** The committee has previously used the annual benchmarking report (see Appendix 2) as a source of useful information to assist in developing the Overview and Scrutiny Work Programme. The report was considered by the Cabinet on 18 October 2017, and subsequently by the Overview and Scrutiny Committee on 6 November 2017. The report considered the findings of the 2017/18 benchmarking study, a key element used to demonstrate that the council has proper arrangements in place for securing value for money.

Report Author	Telephone No.	Email	Date
Peter Foulsham, Scrutiny Officer	01253 887606	peter.foulsham@wyre.gov.uk	8 June 2018

APPENDICES

Appendix 1 Overview and Scrutiny Committee Work Programme 2018/19

Appendix 2 Cost Profiles – Benchmarking Results 2017/18

This page is intentionally left blank

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

Committee Meetings

(All meetings are held on Mondays starting at 6pm)

Date	Planned Committee agenda items
2018	
21 May	<ul style="list-style-type: none"> i. Election of Chairman ii. Election of Vice Chairman iii. Draft report of the Engaging with Children and Young People task group iv. Business Plan – Quarterly Performance Statement v. Environmental crime vi. Car parking consultation report vii. O&S Work Programme 2018/19 - update
25 June	<ul style="list-style-type: none"> i. Review of task group recommendations – Food hygiene ii. Review of task group recommendations – Domestic abuse iii. O&S Work Programme 2018/19 – update (including mention of Modern.gov implementation, Phase 2)
30 July	<ul style="list-style-type: none"> i. Fylde and Wyre Clinical Commissioning Group – update report ii. Lancashire County Council Health Scrutiny Committee iii. O&S Work Programme 2018/19 - update
10 September	<ul style="list-style-type: none"> i. Business Plan – Quarterly Performance Statement ii. Outcomes from LGA Peer Review – review of actions taken iii. O&S Work Programme 2018/19 - update
22 October	<ul style="list-style-type: none"> i. O&S Work Programme 2018/19 - update
26 November	<ul style="list-style-type: none"> ii. Business Plan – Quarterly Performance Statement iii. O&S Work Programme 2018/19 – update iv. Fees and charges v. Cost profiles – benchmarking results vi. Treasury management
2019	
7 January	<ul style="list-style-type: none"> i. Business Plan 2019/20 – Leader and Chief Executive ii. O&S Work Programme 2018/19 - update

Date	Planned Committee agenda items
11 February	<ul style="list-style-type: none"> i. Business Plan – Quarterly Performance Statement ii. O&S Work Programme 2018/19 - update
18 March	<ul style="list-style-type: none"> i. Wyre Community Safety Partnership – annual scrutiny review ii. O&S Work Programme 2018/19 - update
29 April	<ul style="list-style-type: none"> i. O&S Work Programme 2018/19 - update

Scrutiny task group reviews

Date	Format	Topic
October 2017 to May 2018	Task group - completed	Engaging with children and young people
Started 25 April 2018	Task group	Flooding – the role of councillors.
To start July 2018	Task group	'My Homes Choice' consultation
	Possible task group	Environmental crime – enforcement and members' role
	Possible task group	Digital transformation – options for funding Modern.gov (phase 2)
	Possible task group	Car parking consultation
	Possible task group	Support a sustainable future for the fish processing industry
	Possible task group	Better Care Fund

Updated 7 June 2018

Report of:	Meeting	Date	Item No.
Cllr Alan Vincent, Leader and Resources Portfolio Holder and Clare James, Head of Finance (s.151 Officer)	Cabinet	18 October 2017	6

Cost Profiles – Benchmarking Results 2017/18

1. Purpose of Report

- 1.1 To consider the findings of the 2017/18 benchmarking study, a key element used to demonstrate that the council has proper arrangements in place for securing value for money.

2. Outcomes

- 2.1 The demonstration of value for money and an understanding of how well the council's overall service costs compare with others ultimately leading to better value for money services for local people.

3. Recommendations

- 3.1 That the Cabinet considers the benchmarking information attached and uses the findings to influence future service reviews.

4. Background

- 4.1 The council's External Auditors (KPMG) have a statutory responsibility, as set out in the National Audit Office's (NAO) Code of Audit Practice 2015, to give a value for money conclusion each year as part of their audit of the financial statements. Essentially, the VFM conclusion considers how the Authority "has proper arrangements to ensure it takes properly informed decisions and deploys resources to achieve planned and sustainable outcomes for taxpayers and local people". For 2016/17 the auditors were required to give their statutory VFM conclusion based on the single criteria above, supported by three sub-criteria. These consider whether the Authority has proper arrangements in place for:

- Informed decision making;
- Sustainable resource deployment; and
- Working with partners and third parties.

- 4.2 The External Auditors follow a risk based approach to target audit effort on the areas of greatest audit risk. They consider the arrangements put in place by the Authority to mitigate these risks and plan their work

accordingly. No significant risks were identified in relation to the VFM conclusion, no additional work has therefore been completed and subsequently they have concluded that the Authority has made proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ending 31 March 2017.

- 4.3** In the past, Overview and Scrutiny Committee have used the results of the benchmarking study to inform value for money reviews as part of their annual work programme.

5. Key Issues and Proposals

- 5.1** LG Futures were commissioned to analyse statistics published by the Department for Communities and Local Government (DCLG) which allow us to analyse the money that councils plan to spend on their services each year. To put the spending into context, the information is expressed relative to a number of different denominators with the main one being the council's population.

- 5.2** Comparisons are based on the 'Nearest Neighbour Group' as recommended by CIPFA and last updated in 2014, with our costs being compared to those local authorities (15 excluding Wyre) that are considered to have similar characteristics, demographics, etc. Further comparison with English shire district authorities is then provided allowing us to review our position in relation to the national average.

- 5.3** The report identifies notional savings of £3.4m if Wyre set its unit costs in each service area to the bottom 20% of comparable authorities in England, with the greatest potential for savings in Cultural and Related Services (£1.7m). However it is important to state that distinctive features of planned spending are not by themselves either right or wrong and circumstances can vary significantly even between nearest neighbour authorities, with the following questions being raised:

- Is the difference in the council's spending associated with differences in the level of service it provides?
- Is the council's spending consistent with that of other council's providing services in a similar way or quality?
- Has the council's spending changed compared to others in the last three years?
- Is the scale of the service large enough to justify making distinctions between councils?

- 5.4** The Council's total expenditure per head of population for 2017/18 is £111.14 and this places us as the 3rd lowest spender in the group as can be seen in the chart on page 8 of the LG Futures report (Appendix 1) and slightly better than the national average of £120.

- 5.5** The population information used in the reports is taken from the mid year estimates of population published by the Office of National Statistics (ONS). Our spending plan for 2017/18 uses the Registrar General's population estimate in June 2016 of 109,550 which places us as the 8th smallest authority out of the 16 in the group.

5.6 The total expenditure cost of £111.14 per head of population is made up as follows:

	£	%
Highways and Transport Services	2.45	2
Housing Services	11.02	10
Cultural and Related Services	27.21	25
Environmental and Regulatory Services	34.88	31
Planning and Development Services	4.61	4
Central Services	30.97	28
Total	111.14	100

5.7 There are a number of detailed charts which relate to individual service areas for the 2017/18 financial year (Original Estimate) and these will be made available for use by service managers. Particular areas of interest are concentrated in the 'Highways and Transport', 'Housing' and 'Cultural and Related Services' areas where Wyre's unit costs are significantly higher in some areas than our Nearest Neighbour average. Overall, using a traffic light system, the report has identified eight 'red' categories and seven 'amber', most of which merit further investigation.

Service Category	Red	Amber	Green	Grey = Average	Overall
Highways and Transport Services	4	1	3	0	Red (1 st)
Housing Services	2	2	2	0	Green (15 th)
Cultural and Related Services	2	1	1	1	Red (3 rd)
Environmental and Regulatory Services	0	2	1	4	Green (13 th)
Planning and Development Services	0	1	3	3	Green (16 th)
Central Services	0	0	5	1	Green (16 th)
TOTAL	8	7	15	9	Green (14th)

Based on the above Red/Amber indicators and after removing those below a minimum budget threshold of £30,000 or offset by grant received, the remaining list of specific priority areas is as follows:

1. Highways Maintenance
2. Parking Services
3. Public Transport
4. Homelessness
5. Housing Welfare: Supporting People
6. Culture and Heritage
7. Open Spaces
8. Other Cultural and Related Services
9. Other Environmental and Regulatory Services
10. Business Support

5.8 Highways and Transport Services

At Wyre, net expenditure on highways and transport services is £2.45 per head of population, equivalent to just 2% of the total spend per head but is the most expensive in the group. The national average is a surplus of £6 per resident with the minimum unit cost an improvement of £43 on Wyre's. Looking at the areas classed as red or amber reveals the following:

- Highways maintenance, including support for the LCC agency agreement and non-agency roads, are £2.42 per head of population, the highest spend, with 8 authorities declaring a nil spend. This includes maintenance of roundabouts, shrub beds and other features installed on highway land owned by Wyre as well as the maintenance of unadopted highways following the housing stock transfer;
- The net income that we earn from car parking is £1.87 per head of daytime population with one authority earning less than us. Scarborough is the highest earning authority in the group reporting net income of £33.89 per head with North Devon being the next highest and earning £20.87 and Fylde report earnings of £3.98. If we add back in the rental income for the two car parks now operated by Booths our income rises to £3.33 per head but our ranking only improves by one place to third lowest in the group;
- Transport Planning, Policy and Strategy encompasses support service recharges totalling £11,340 only and although identified in the survey is below the threshold for further investigation.
- The cost for Public Transport, essentially the Fleetwood to Knott End Ferry, Bus Shelters and the Bus Station at Cleveleys is £1.55 per head. If the ferry is stripped out, our unit cost becomes £0.19 per head and our ranking moves to 6th overall with four group members declaring a nil spend.

5.9 Housing Services

Wyre is the 2nd lowest spender with expenditure on Housing Services of £11.02, 10% of the spending, slightly lower than the national average of £14 but £21 higher than the national minimum. Looking at the areas classed as red or amber reveals the following:

- The costs of the homelessness service at £31,875 per household accepted as homeless (8) place us as the second highest spender in the group. After stripping out any one-off grants our unit cost is still £26,746.25 and our ranking remains unchanged. Fylde have 9 cases of households accepted as homeless, so one more than Wyre, and their unit cost is around half Wyre's at £15,555.56;
- Administration of housing benefit at £124.56 per Housing Benefit claimant (6,872) places us 6th in the group prior to the receipt of government grant, with the true cost to the council after grant being only £69.76 per claimant.
- Discretionary rent rebates and rent allowances, where we voluntarily disregard war disablement and war widows' pensions, at £7.28 per Housing Benefit claimant place us as the 7th lowest spender, with Fylde reporting a surplus of £184.15, although this suggests it is an error. It should be remembered, however, that much of this cost is met

by the government in the form of housing subsidy. The real cost to the council for local housing benefit schemes in 2017/18 is £1.82 per Housing Benefit claimant.

- Only Fylde in addition to Wyre has categorised expenditure as 'supporting people' costs, with Wyre, reflecting its Care and Repair and Handy Persons Scheme, being the highest spender at £0.28. Again, some of this cost is met by government grant and contributions from Fylde to run their service, without which, the cost would rise to £2.05 per head. There is reason to explore this area further to investigate its potential as a fully self-sustaining service area.

5.10 Cultural and Related Services

This includes culture and heritage, recreation and sport, open spaces and tourism. Wyre is ranked as the 3rd most expensive, with a cost of £27.21 per head of population – 25% of spending and £7 higher than the national average. Only Scarborough and Shepway are spending more than Wyre, although the gap between the top spender and the 3rd place authority is around one third. Looking at the areas classed as red or amber reveals the following:

- Culture and heritage costs, incorporating the Marine Hall, Thornton Little Theatre, Marsh Mill, the Wyre Volunteer Project and Arts Development/Promotion, are the 6th highest spend in the family group at £5.16 with the highest spend being Scarborough at £13.77 and the second highest being Shepway at £7.60;
- Parks and open spaces costs which include Wyre Estuary Country Park, Rossall Point and the Allotments show us to be the 4th highest spender based on local authority area at £48.38. Dover and Tendring have comparable local authority areas in size and their unit costs are £23.83 and £17.95 respectively (both mid-table);
- Tourism costs of £2.31 place us as the 4th highest spender with Allerdale reporting a £3.17 surplus.

5.11 Environmental and Regulatory Services

The cost profiles show Wyre as the 4th lowest spender in the group with expenditure of £34.88 per head of population – 31% of spending and slightly better than the national average of £40 per head of population. Looking at the areas classed as amber reveals the following:

- Owing to the difficulty in accurately identifying contractor and client costs for the different waste streams, these two service areas (one amber and one green) have been combined. When Waste Collection, Waste Disposal and Recycling are combined our total spend of £19.59 is the 3rd lowest in the family group.
- Wyre is the 7th highest spender for Other Environmental and Regulatory Services which includes Trade Waste, Coast Protection, Flooding and Land Drainage at £4.19 per head of population, with Sedgemoor spending the most at £12.37 per head of population and both Allerdale and Adur generating surpluses of £2.14 and £2.24 respectively. In this category, Wyre's highest area of spend is in relation to sea defences (80%).

5.12 Planning and Development Services

Wyre is the lowest spender on planning and development services at £4.61 per head – 4% of spending – primarily due to the income from the council’s property portfolio. Interestingly, although in the bottom 20%, Wyre’s spend is still £142 higher than the national minimum being a surplus of £137 per resident.

- Business Support is the only amber category and includes Business Support and Wyred-Up at £12.03 per number of businesses in Wyre (4,655). This reveals Wyre to be the 5th highest spender of 10 authorities who report a spend, with 4 authorities reporting net income including Teignbridge, the highest at £100 per business.

5.13 Central Services

With expenditure of £30.97 for Central Services, approximately 28% of the budget, Wyre is the lowest spender in the family group and no red or amber category areas were identified. The national average for this category is £37 with the minimum being £13 per resident.

5.14 Further Work

The scrutiny programme for the current year includes a review of income from charging. The findings outlined in this report will hopefully assist the council in selecting any future service areas for review in 2018/19.

As part of the process of identifying our statutory and non-statutory service areas, ten priority areas classed as red or amber have been identified for further investigation and Service Directors have been presented with the benchmarking report and further analysis to assist them in working with Finance to identify opportunities for improving our unit costs and securing savings towards the ongoing efficiency programme.

Financial and legal implications	
Finance	The Council’s Medium Term Financial Plan identifies the need to secure efficiency savings in future years. The delivery of value for money services will not only assist with our financial planning but will also aid the prioritisation of resources.
Legal	None arising directly from the report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Clare James	01253 887308	clare.james@wyre.gov.uk	22.09.17

List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

Appendix 1 – LG Futures Report

arm/ex/cab/cr/17/1810cj1



Financial Intelligence Toolkit

2017/18 Subscription

Financial Benchmarking - Unit Costs

Wyre

Overview

This report compares unit costs between local authorities in England, using budgeted expenditure from authorities' Revenue Account (RA) returns for 2017/18. The report is intended to act as an initial guide for further investigation into areas where unit costs differ to those of similar authorities and where there may potentially be scope for savings.

Contents

Summary of Key Points	3
1 Methodology	4
■ Unit Cost Calculations	4
■ Comparator Authorities	5
2 Potential Savings	6
3 Change in Unit Costs 2016/17 to 2017/18	8
4 Overview of Unit Costs	9
■ Nearest Neighbour Comparison	9
■ England Comparison	11
5 Detailed Unit Costs by Service	13
■ Highways & Transport	13
■ Housing Services (General Fund)	15
■ Cultural & Related Services	17
■ Environmental & Regulatory Services	19
■ Planning & Development Services	21
■ Central Services	23
Annex A - Denominator Data Sources	25

Summary of Key Points

Potential Savings

- Overall, Wyre would generate notional savings of £3.4m if it set its unit costs in each service area to the bottom 20% of comparable authorities in England. Setting unit costs to the median would impose additional expenditure of £0.9m, while setting unit costs to the top 20% would impose additional expenditure of £5.4m.

Overall Unit Costs

- Overall, Wyre's unit costs (excluding schools) are 11.9% lower than the nearest neighbour average, and are ranked 14th highest out of the 16 authorities.
- Compared nationally, Wyre's unit costs are 7.2% below average, and are ranked 128th highest out of 201 comparable authorities.
- Wyre's overall unit costs decreased by 3.5% between 2016/17 and 2017/18. Compared to its nearest neighbours, its unit cost ranking remained unchanged at 14th highest in the group.

Unit Costs by Service

- Highways & Transport - Wyre's unit costs are 127.0% higher than the nearest neighbour average, and ranked the highest out of 16 authorities. Compared nationally, its unit costs were 138.4% higher than average, and ranked 19th highest out of 201 comparable authorities. Please note that unit costs exclude levies for Integrated Transport Authorities (paid by metropolitan districts), and transport costs borne by the Greater London Authority, which may affect national comparisons.
- Housing Services (General Fund only) - Wyre's unit costs are 30.9% lower than the nearest neighbour average, and ranked 15th highest out of 16 authorities. Nationally, its unit costs are 23.6% lower than average, and ranked 147th highest out of 201 authorities.
- Cultural & Related Services - Wyre's unit costs are 32.1% higher than the nearest neighbour average, and ranked 3rd highest out of 16 authorities. Compared nationally, its unit costs are 33.2% higher than average, and ranked 48th highest out of 201 comparable authorities.
- Environmental & Regulatory Services - Wyre's unit costs are 18.6% lower than the nearest neighbour average, and ranked 13th highest out of 16 authorities. Nationally, its unit costs are 13.8% lower than average, and ranked 143rd highest out of 201 authorities.
- Planning & Development Services - Wyre's unit costs are 71.2% lower than the nearest neighbour average, and ranked 16th highest out of 16 authorities. Nationally, its unit costs were 63.9% lower than average, and ranked 180th highest out of 201 comparable authorities.
- Central Services - Wyre's unit costs are 22.5% lower than the nearest neighbour average, and ranked 16th highest out of 16 authorities. Nationally, Wyre's unit costs are 16.4% below average, and ranked 140th highest out of 201 comparable authorities.

1. Methodology

Unit Cost Calculations

Unit costs are based on local authorities' planned expenditure for 2017/18, as reported in Revenue Account (RA) forms. **Expenditure on Fire and Rescue services is excluded from this report**, so as to enable a like-for-like comparison between authorities with otherwise identical functions and responsibilities.

When estimating unit costs, **expenditure is first deflated by the Area Cost Adjustment (ACA)**. This controls for geographical variations in the cost of providing services due to differences in wage and salary costs. These adjustments are based on the ACA figures for 2013/14 as published by DCLG.

To calculate unit costs, deflated expenditure is divided by relevant cost drivers; for example, the number of local residents, social care clients or weighted road length. The latest available data is used for these denominators, which varies from year to year. Details on each denominator are provided in Annex A.

Unit costs are based on Net Current Expenditure (NCE), which is comprised of expenditure on employees and running expenses, net of sales, fees and charges, internal recharges and other income. NCE excludes levies paid to Waste Disposal Authorities and Integrated Transport Authorities, and this should be borne in mind when making any comparisons between authorities where their costs may be recorded differently, due to differing structural arrangements for such services.

Relative Expenditure Bands

In parts of this report, your authority's unit cost is assigned to one of five colour-coded bands. Unless stated otherwise, each band is based on the percentage of authorities who have lower unit costs than your authority. For example, an authority is assigned to the highest band (red) if its unit costs are higher than 80% or more of other authorities. The colour codes used, and a description of its corresponding ranking, is described in the table below.

Table 1 - Bands used in this report

Band	Description of your authority's unit cost ranking	Simplified description
●	Higher than 80% or more of other authorities	Top 20% of authorities
●	Higher than 60% - 79% of other authorities	...
●	Higher than 40% - 59% of other authorities	Middle 20% of authorities
●	Higher than 20% - 39% of other authorities	...
●	Higher than 0% - 19% of other authorities	Bottom 20% of authorities

Note that each band described above can be loosely described as ranging from the top 20% of authorities (the red band) to the bottom 20% of authorities (the green band). This is a simplified description, as in some cases the number of authorities in the group cannot be exactly divided by five.

Comparator Authorities

For benchmarking purposes, two sets of comparator groups are used in this analysis: (a) Wyre's Nearest Neighbour group, and (b) all comparable authorities across England. These comparator groups are explained below.

(a) Nearest Neighbour Group

To enable a like-for-like comparison, this analysis makes use of CIPFA's statistical Nearest Neighbour groups. These identify councils with similar economic and social characteristics and groups them on a statistical basis. These groupings were last updated in late 2014.

For Wyre, the Nearest Neighbour group is shown in the table below:

Table 2 - Nearest Neighbour Group

■ Wyre	■ Tendring
■ North Devon	■ Allerdale
■ Fylde	■ Sedgemoor
■ Torridge	■ Shepway
■ Teignbridge	■ North Norfolk
■ Lancaster	■ Dover
■ Scarborough	■ Adur
■ Waveney	■ Arun

(b) National Comparator Group

When making national comparisons, it is necessary to consider the services provided by each authority. Unit costs should only be compared among authorities with similar functions and responsibilities.

It is not possible to simply compare all authorities with expenditure in a given service area. For example, both shire counties and shire districts provide Environmental and Regulatory services, but the precise nature of the services provided will differ between the two tiers.

To enable national comparisons, authorities are therefore categorised into three groups, according to whether they provide (1) both upper-tier and lower-tier services, (2) exclusively upper-tier services, or (3) exclusively lower-tier services.

As a Shire District, Wyre falls into Group 3, as shown in the table below. All national comparisons in this report are made with reference to this grouping of 201 authorities.

Table 3 - National Comparator Groups

Group	Authority Type	Lower tier	Upper tier	Fire*	No.
Group 1	Metropolitan districts, London boroughs and unitaries without fire responsibilities	✓	✓		120
	Unitaries with fire responsibilities	✓	✓	✓	3
Group 2	Shire counties with fire responsibilities		✓	✓	11
	Shire counties without fire responsibilities		✓		16
Group 3	Shire districts	✓			201

* Expenditure on fire and protective services is excluded from this report, so does not affect comparisons.

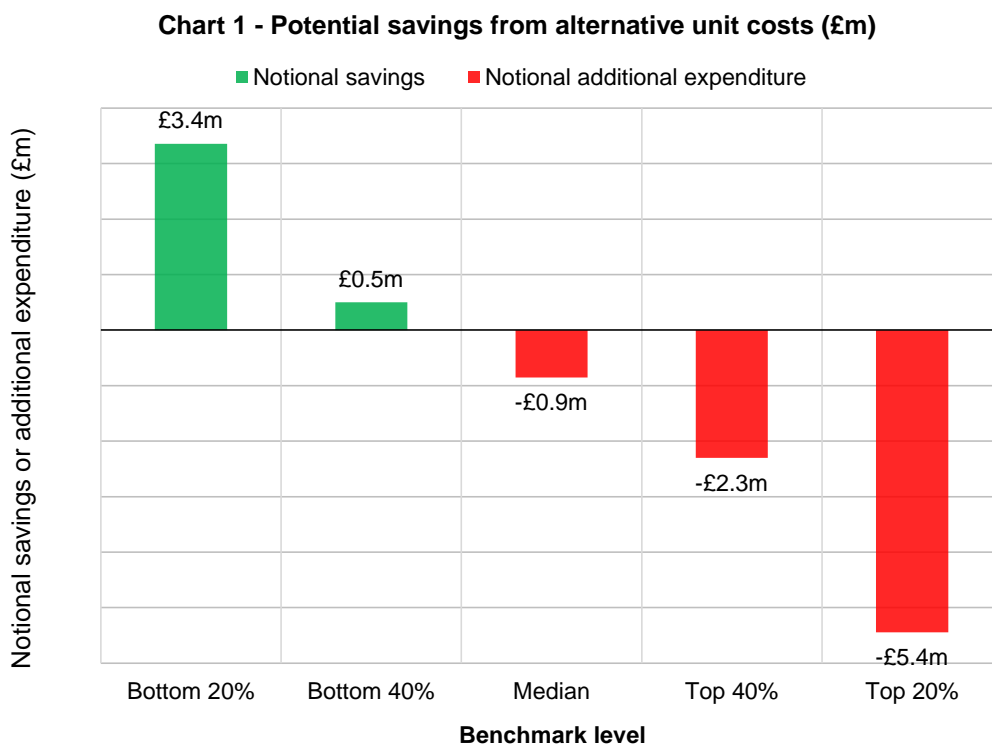
2. Potential Savings

Overview of Potential Savings

This section considers the notional savings that could be achieved by setting your authority's unit costs to certain levels relative to other councils in England.

Benchmark unit costs were defined based on the cut-off point for the top 20% of authorities, the top 40% of authorities, the median, the bottom 40% of authorities, and the bottom 20%.

The chart below illustrates the theoretical savings that would result if Wyre set its unit costs to these benchmarks for every service. For example, setting its unit costs to the bottom 20% of all comparable authorities* in England, within every major service, would generate notional savings of £3.4m. Setting its unit costs to the top 20% of all comparable authorities would impose additional expenditure of £5.4m.



* The 201 authorities with similar functions as Wyre, as described in Table 3 above.

The table below provides a breakdown of these potential savings (or additional expenditure) by service. Wyre's greatest potential savings are in Cultural & Related Services (£1.7m). This reflects both the relatively high unit costs in this service area, and its significant share of the overall budget.

Table 4 - Potential savings by major service

Notional savings  Additional expenditure

Service	Bottom 20%	Bottom 40%	Median	Top 40%	Top 20%
Highways & Transport	£1.5m	£0.9m	£0.7m	£0.6m	£0.2m
Housing Services (GFRA only)	£0.1m	-£0.2m	-£0.3m	-£0.5m	-£0.8m
Cultural & Related Services	£1.7m	£1.2m	£1.0m	£0.6m	-£0.3m
Environmental & Regulatory Services	£0.2m	-£0.2m	-£0.5m	-£0.9m	-£1.4m
Planning & Development Services	-£0.5m	-£0.9m	-£1.2m	-£1.3m	-£1.7m
Central Services	£0.4m	-£0.2m	-£0.5m	-£0.8m	-£1.5m
Total (excluding schools)	£3.4m	£0.5m	-£0.9m	-£2.3m	-£5.4m

Negative figures indicate increased expenditure. Your authority would incur additional expenditure if its unit costs are currently below the relevant benchmark level.

Please note that for shire districts, notional savings are not calculated for Education, Children's Social Care, Adults' Social Care or Public Health. This is due to a lack of expenditure data for these services.

3. Change in Unit Costs 2016/17 to 2017/18

This section highlights the change in Wyre's unit costs, compared to its nearest neighbours, between 2016/17 and 2017/18.

In 2017/18, Wyre's overall unit costs (excluding schools) decreased by 3.5%. Its ranking, relative to the nearest neighbour group, remained unchanged at 14th highest in the group. The change for each major service is presented in the table below.

Table 5 - Change in Unit Costs Relative to the Nearest Neighbour Group

Service Area	Unit Costs (£ per unit)			Nearest Neighbour Ranking (1 = high)			Units
	2016/17	2017/18	Change	2016/17	2017/18	Change	
Highways & Transport	2.36	2.45	●	1st	1st	●	Residents (all)
Housing (General Fund)	11.08	11.02	●	15th	15th	●	Residents (all)
Cultural & Related Services	27.07	27.21	●	4th	3rd	●	Residents (all)
Environmental & Regulatory Services	39.19	34.88	●	13th	13th	●	Residents (all)
Planning & Development Services	3.52	4.61	●	16th	16th	●	Residents (all)
Central Services	31.96	30.97	●	14th	16th	●	Residents (all)
Total Expenditure (exc. Schools)	115.17	111.14	●	14th	14th	●	Residents (all)

Key:

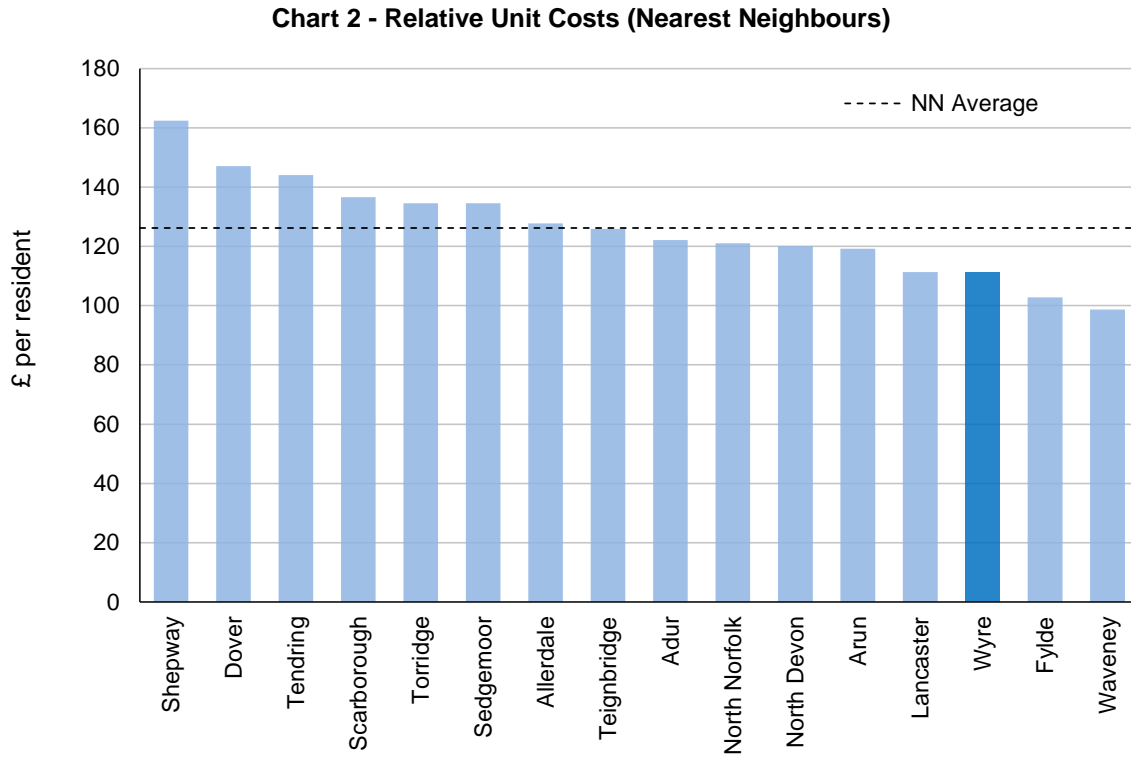
- Decreased unit costs / improved rank
- Unchanged unit costs / unchanged rank
- Increased unit costs / worsened rank

Annex A provides more details on the units used to calculate unit costs, as listed in the table above.

4. Overview of Unit Costs

Nearest Neighbour Comparison

In 2017/18, Wyre's expenditure per resident was 11.9% lower than the nearest neighbour average (excluding schools). It was ranked 14th highest out of the 16 authorities in the group, as shown below.



The table below shows Wyre's unit costs, in each major service area, relative to its nearest neighbours. As can be seen, the biggest difference, measured in percentage terms, was in Highways & Transport.

Table 6 - Unit Costs compared to Nearest Neighbours

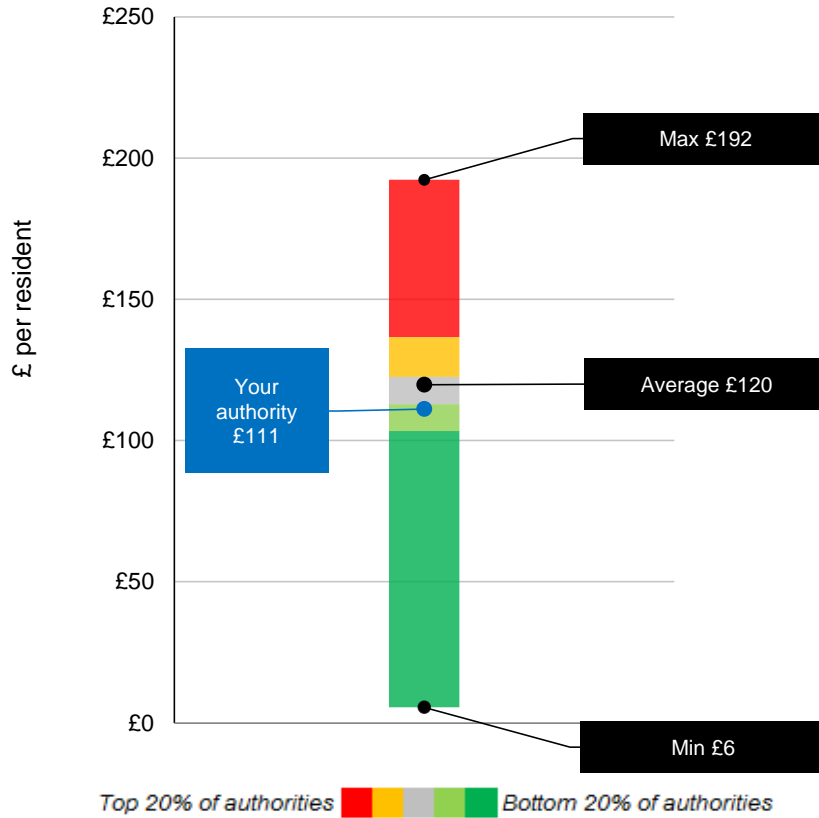
Service Area	Budget 2017/18 (£m)	Unit cost*		Difference from average		Rank out of 16 (1=high)	Units
		Your authority (£ per unit)	NN average (£ per unit)	(%)	(Band)		
Education (excluding schools)	0.000						
Adult Social Care	0.000						
Children's Social Care	0.000						
Public Health	0.000						
Highways & Transport	0.268	2.45	-9.07	127.0%	●	1st	Residents (all)
Housing Services (General Fund)	1.207	11.02	15.95	-30.9%	●	15th	Residents (all)
Cultural & Related Services	2.981	27.21	20.60	32.1%	●	3rd	Residents (all)
Environmental & Regulatory Services	3.821	34.88	42.83	-18.6%	●	13th	Residents (all)
Planning & Development Services	0.505	4.61	15.98	-71.2%	●	16th	Residents (all)
Central Services	3.393	30.97	39.97	-22.5%	●	16th	Residents (all)
Other Service Expenditure	0.000						
Total (excluding schools)	12.175	111.14	126.20	-11.9%	●	14th	Residents (all)
Total (including schools)	12.175	111.14	126.20	-11.9%	●	14th	Residents (all)

* In this report, unit costs are based on budgeted expenditure **deflated by the Area Cost Adjustment**, which reflects geographical differences in the costs of providing local services, primarily due to wage and salary costs. Values are left blank for 'Other Service Expenditure' (which varies widely between authorities) and for services where your authority does not have primary responsibility.

England Comparison

Relative to all comparable authorities across England, Wyre's unit costs were 7.2% lower than average, and ranked 128th highest out of 201 comparable authorities. Its relative position is illustrated in the chart below.

Chart 3 - Relative Unit Costs (All Comparable Authorities)



The table below provides details of Wyre's unit costs relative to all comparable authorities across England.

Table 7 - Unit Costs compared to England Average*

Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank out of 201 (1=high)	Units
		Your authority (£ per unit)	England average (£ per unit)	(%)	(Band)		
Education (excluding schools)	0.000						
Adult Social Care	0.000						
Children's Social Care	0.000						
Public Health	0.000						
Highways & Transport	0.268	2.45	-6.36	138.4%	●	19th	Residents (all)
Housing Services (General Fund)	1.207	11.02	14.42	-23.6%	●	147th	Residents (all)
Cultural & Related Services	2.981	27.21	20.43	33.2%	●	48th	Residents (all)
Environmental & Regulatory Services	3.821	34.88	40.45	-13.8%	●	143rd	Residents (all)
Planning & Development Services	0.505	4.61	12.77	-63.9%	●	180th	Residents (all)
Central Services	3.393	30.97	37.04	-16.4%	●	140th	Residents (all)
Other Service Expenditure	0.000						
Total (excluding schools)	12.175	111.14	119.71	-7.2%	●	128th	Residents (all)
Total (including schools)	12.175	111.14	119.71	-7.2%	●	128th	Residents (all)

* In this report, unit costs are based on budgeted expenditure **deflated by the Area Cost Adjustment**, which reflects geographical differences in the costs of providing local services, primarily due to wage and salary costs. Values are left blank for 'Other Service Expenditure' (which varies widely between authorities) and for services where your authority does not have primary responsibility.

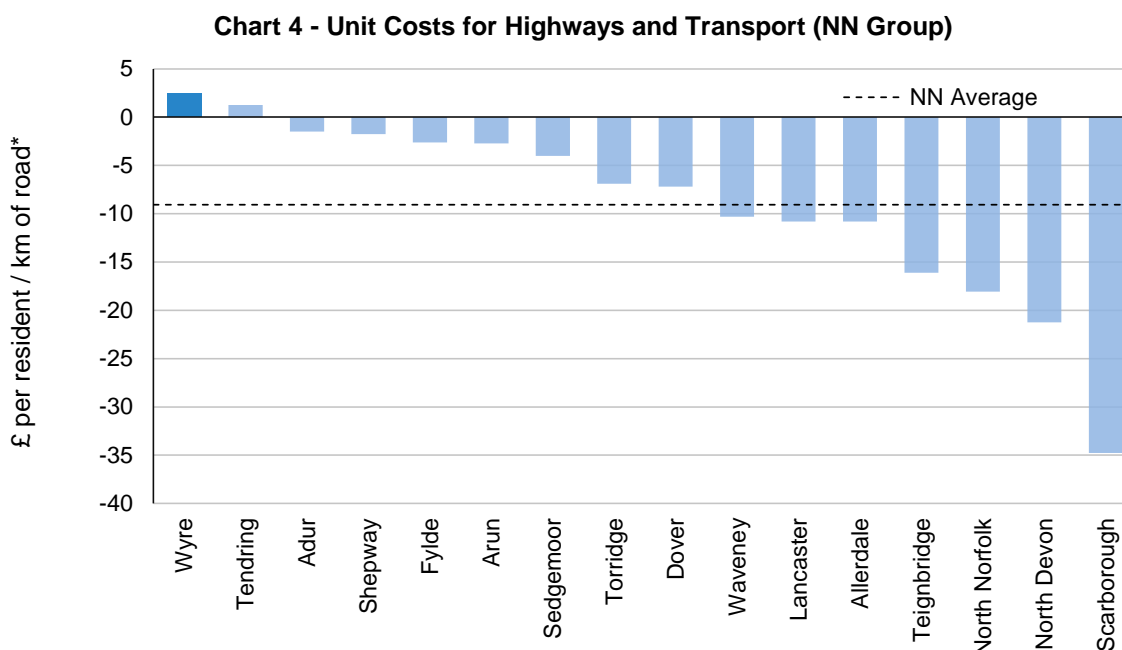
Section 5 provides additional details on each of these services.

5. Detailed Unit Costs by Service

Highways and Transport

Nearest Neighbour Comparison

For Highways and Transport, Wyre's unit costs were 127.0% higher than the nearest neighbour average, and ranked highest in the group. This is illustrated below.



The following table provides more details on Wyre's relative unit costs for this service.

Table 8 - Unit Costs for Highways and Transport (NN Group)

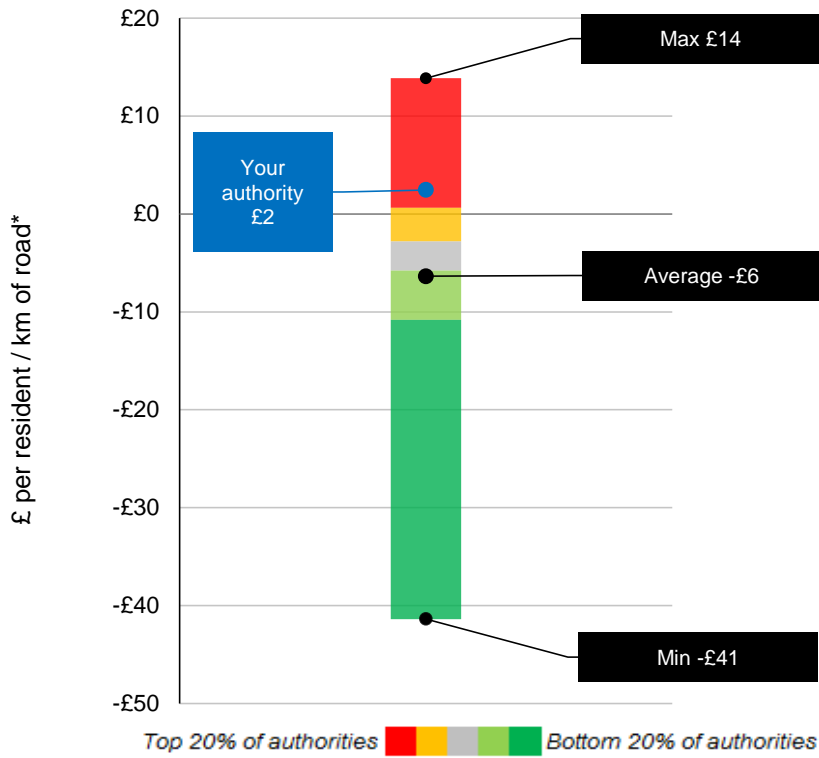
Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank (1=high)	Units
		Your authority (£ per unit)	Group average (£ per unit)	(%)	(Band)		
Highways Maintenance	0.265	2.42	0.46	428.9%	●	1st / 16	Residents (all)
Parking Services	-0.205	-1.87	-10.16	81.6%	●	2nd / 16	Daytime population
Street Lighting	0.027	0.25	0.31	-20.7%	●	6th / 16	Residents (all)
Transport Planning, Policy and Strategy	0.011	0.10	0.14	-29.1%	●	3rd / 16	Residents (all)
Winter Service	0.000	0.00	0.00		●	1st= / 16	Residents (all)
Traffic Management and Road Safety	0.000	0.00	0.10	-100.0%	●	4th= / 16	Residents (all)
Public Transport	0.170	1.55	0.27	469.7%	●	1st / 16	Residents (all)
Other Highways and Transport Services	0.000	0.00	-0.13	100.0%	●	3rd= / 16	Residents (all)
Total	0.268	2.45	-9.07	127.0%	●	1st / 16	Residents (all)

* For shire districts, the denominator is resident population, and for all other authorities the denominator is weighted road length. This is because road length data is not available for shire districts.

England Comparison

Compared to other authorities across England, Wyre's unit costs were 138.4% higher than average. Overall, its unit costs were ranked 19th highest out of 201 comparable authorities. Its relative position is illustrated in the chart below.

Chart 5 - Unit Costs for Highways and Transport (All Comparable Authorities)

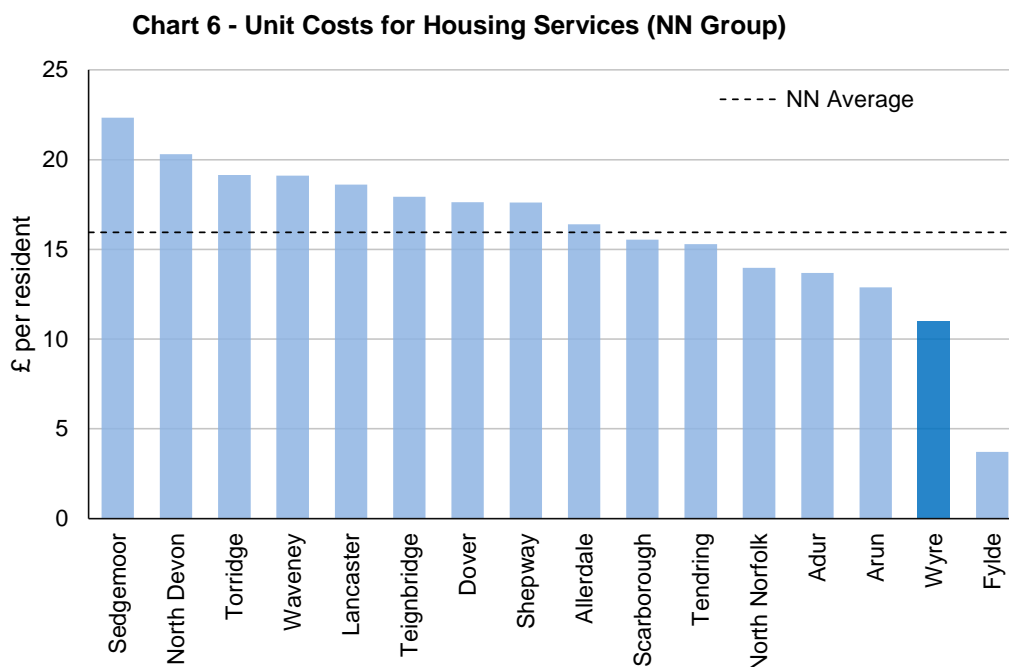


* For shire districts, the denominator is resident population, and for all other authorities the denominator is weighted road length. This is because road length data is not available for shire districts.

Housing Services (General Fund)

Nearest Neighbour Comparison

For Housing Services, Wyre's unit costs were 30.9% lower than the nearest neighbour average, and ranked 15th highest in the group. This is shown in the chart below.



A detailed breakdown of unit costs relative to the nearest neighbour average, is provided in the table below.

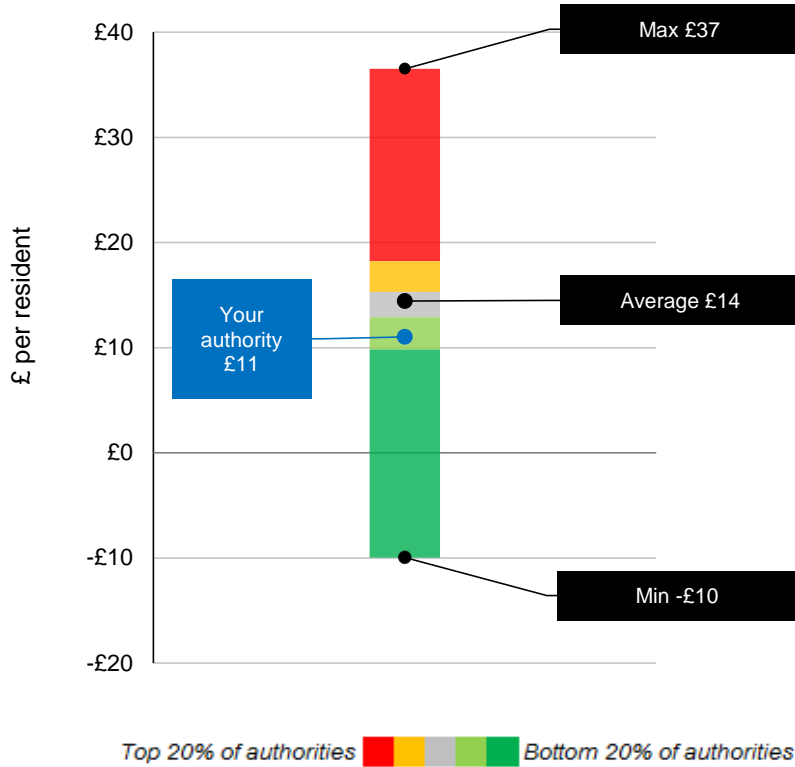
Table 9 - Unit Costs for Housing Services (NN Group)

Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank (1=high)	Units
		Your authority (£ per unit)	Group average (£ per unit)	(%)	(Band)		
Homelessness	0.255	31,875.00	13,045.27	144.3%	●	2nd / 16	Households accepted as homeless
Housing Benefits Administration	0.856	124.56	94.44	31.9%	●	6th / 16	Housing Benefit claimants
Housing Benefits: Rent Allowances and Rebates	0.050	7.28	2.27	220.0%	●	7th / 16	Housing Benefit claimants
Housing Strategy, Advice, Advances etc.	0.015	0.14	4.85	-97.2%	●	16th / 16	Residents (all)
Housing Welfare: Supporting People	0.031	0.28	0.02	1308.5%	●	1st / 16	Residents (all)
Other Housing Services	0.000	0.00	0.14	-100.0%	●	8th= / 16	Residents (all)
Total	1.207	11.02	15.95	-30.9%	●	15th / 16	Residents (all)

England Comparison

Compared to other authorities across England, Wyre's unit costs were 23.6% lower than average. Overall, its unit costs were ranked 147th highest out of 201 comparable authorities. Its relative position is illustrated in the chart below.

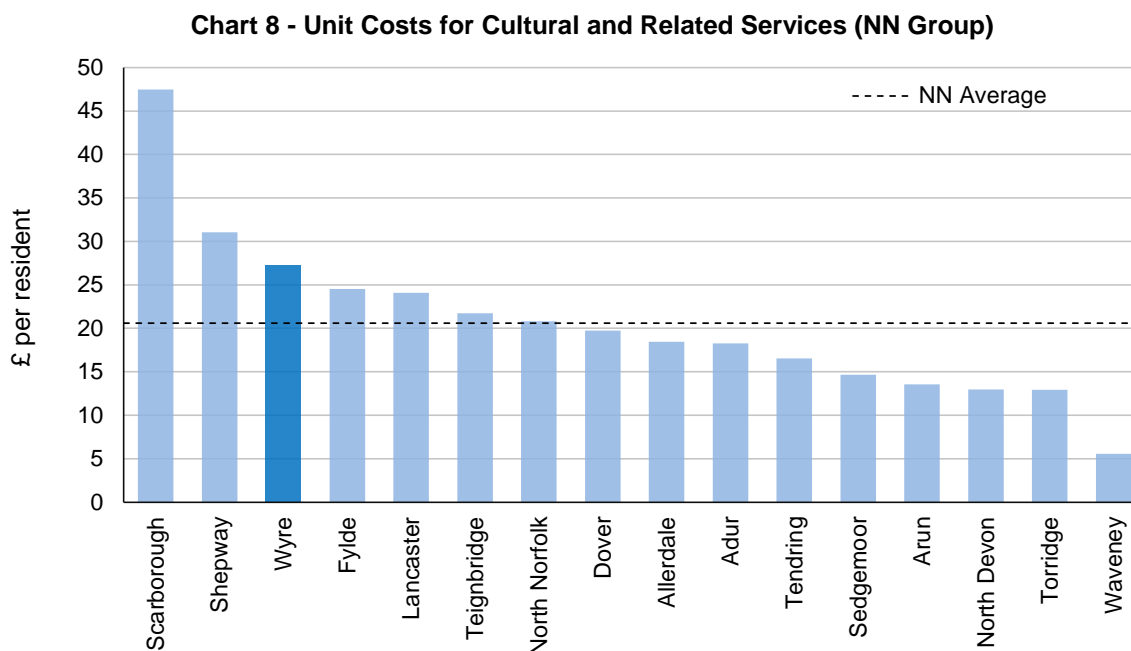
Chart 7 - Unit Costs for Housing Services (All Comparable Authorities)



Cultural and Related Services

Nearest Neighbour Comparison

For Cultural and Related Services, Wyre's unit costs were 32.1% higher than the nearest neighbour average, and ranked 3rd highest in the group.



A detailed breakdown of unit costs relative to the nearest neighbour average, is provided in the table below.

Table 10 - Unit Costs for Cultural and Related Services (NN Group)

Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank (1=high)	Units
		Your authority (£ per unit)	Group average (£ per unit)	(%)	(Band)		
Culture and Heritage	0.565	5.16	3.81	35.3%	●	6th / 16	Residents (all)
Library Service	0.000	0.00	0.00		●	1st= / 16	Residents (all)
Open Spaces	1.367	48.38	35.61	35.9%	●	4th / 16	LA Area (Hectares)
Recreation and Sport	0.796	7.27	6.69	8.6%	●	8th / 16	Residents (all)
Other Cultural and Related Services	0.253	2.31	1.17	96.7%	●	4th / 16	Residents (all)
Total	2.981	27.21	20.60	32.1%	●	3rd / 16	Residents (all)

England Comparison

Compared to other authorities across England, Wyre's unit costs were 33.2% higher than average. Overall, its unit costs were ranked 48th highest out of 201 comparable authorities, with its relative position illustrated below.

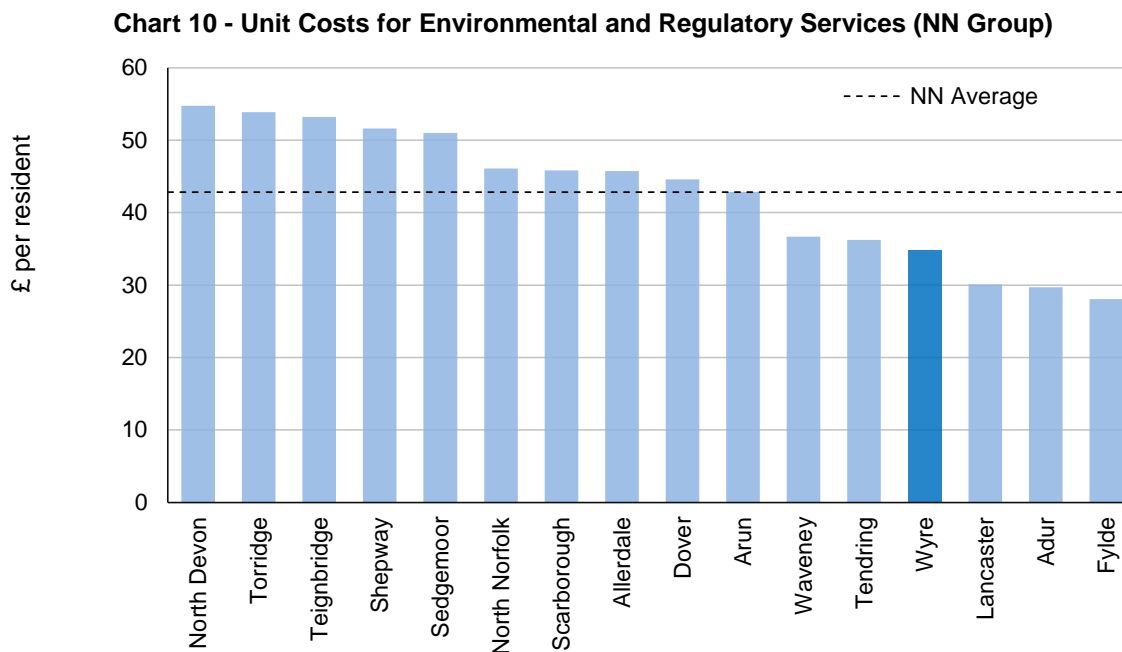
Chart 9 - Unit Costs for Cultural and Related Services (All Comparable Authorities)



Environmental and Regulatory Services

Nearest Neighbour Comparison

For Environmental & Regulatory Services, Wyre's unit costs were 18.6% lower than the nearest neighbour average, and ranked 13th highest in the group.



A detailed breakdown of unit costs relative to the nearest neighbour average, is provided in the table below.

Table 11 - Unit Costs for Environmental and Regulatory Services (NN Group)

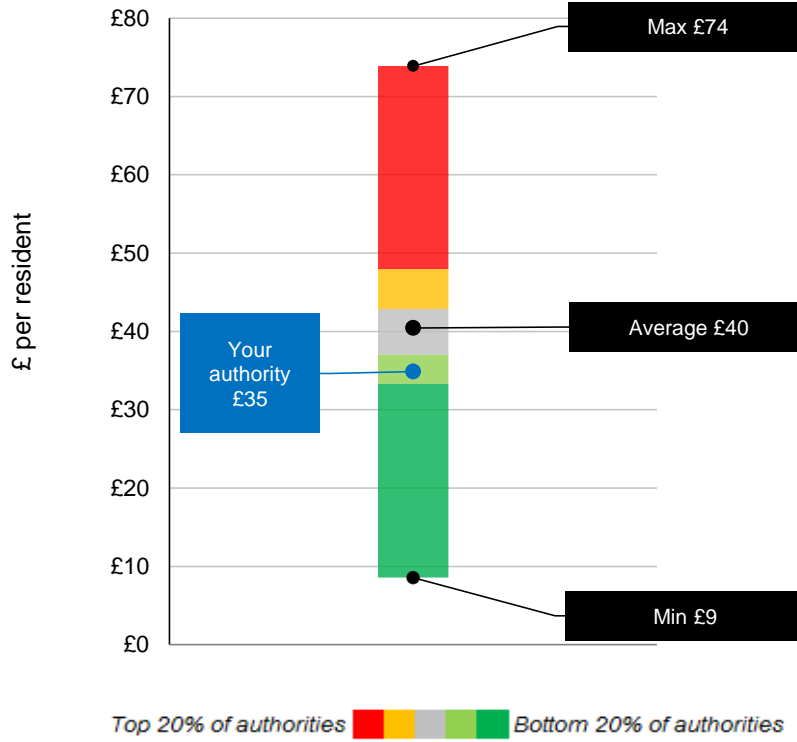
Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank (1=high)	Units
		Your authority (£ per unit)	Group average (£ per unit)	(%)	(Band)		
Cemetery, Cremation and Mortuary Services	0.018	0.16	-0.73	122.6%	●	10th / 16	Residents (all)
Community Safety	0.214	1.95	2.36	-17.4%	●	9th / 16	Residents (all)
Regulatory Services	1.172	10.70	11.55	-7.3%	●	10th / 16	Residents (all)
Street Cleansing	1.074	9.80	10.72	-8.6%	●	10th / 16	Daytime Population
Waste Collection	0.212	4.33	25.52	-83.0%	●	16th / 16	Number of Households
Waste Disposal & Recycling*	0.672	15.26	11.48	33.0%	●	6th / 16	Waste Collected (tonnes)
Other Environmental and Regulatory Services	0.459	4.19	2.97	40.9%	●	7th / 16	Residents (all)
Total	3.821	34.88	42.83	-18.6%	●	13th / 16	Residents (all)

* Net Current Expenditure (used to calculate unit costs) excludes levies paid to waste authorities, which will affect relative unit costs for Waste Disposal and Recycling.

England Comparison

Compared to other authorities across England, Wyre's unit costs were 13.8% lower than average. Overall, its unit costs were ranked 143rd highest out of 201 comparable authorities. Its relative position is illustrated in the chart below.

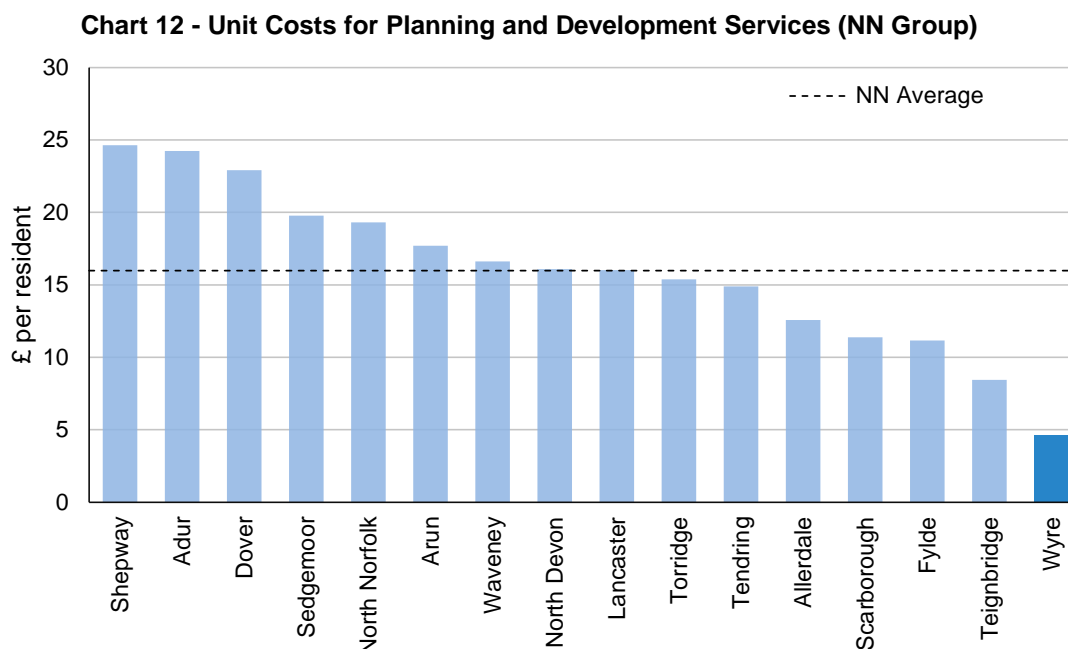
Chart 11 - Unit Costs for Environmental and Regulatory Services (All Comparable Authorities)



Planning and Development Services

Nearest Neighbour Comparison

For Planning & Development Services, Wyre's unit costs were 71.2% lower than the nearest neighbour average, and ranked 16th highest in the group.



More detailed unit costs for Wyre are presented in the table below.

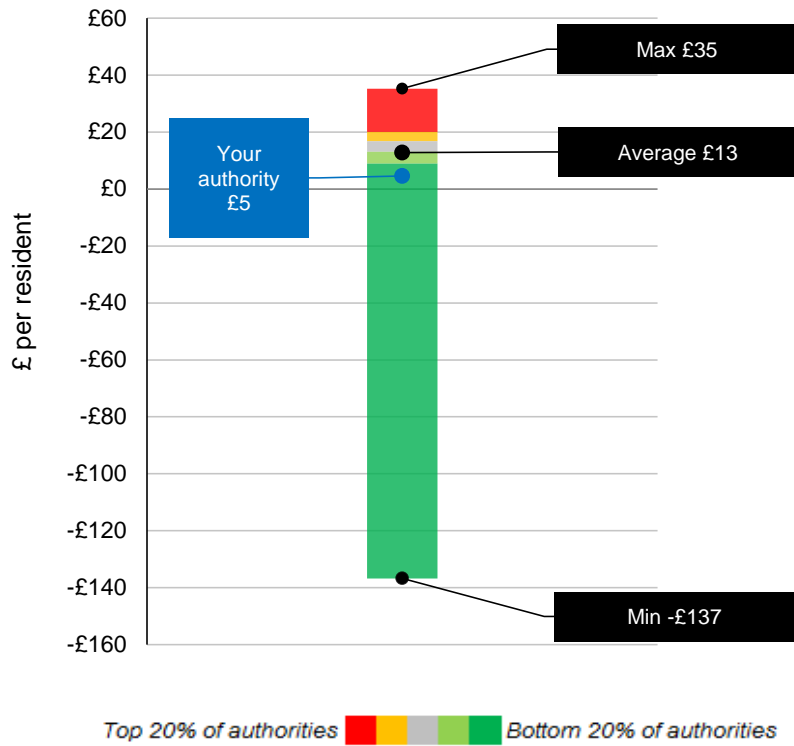
Table 12 - Unit Costs for Planning and Development Services (NN Group)

Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank (1=high)	Units
		Your authority (£ per unit)	Group average (£ per unit)	(%)	(Band)		
Building Control	0.098	132.79	169.61	-21.7%	●	9th / 16	Planning decisions
Business Support	0.056	12.03	5.77	108.4%	●	5th / 16	Number of businesses
Community Development	0.040	0.37	1.16	-68.6%	●	11th / 16	Residents (all)
Economic Research and Development	-0.307	-2.80	2.72	-203.1%	●	16th / 16	Residents (all)
Planning Policy	0.398	3.63	5.24	-30.7%	●	10th / 16	Residents (all)
Environmental Initiatives	0.006	0.05	0.40	-86.3%	●	9th / 16	Residents (all)
Development Control	0.214	289.97	573.27	-49.4%	●	15th / 16	Planning decisions
Total	0.505	4.61	15.98	-71.2%	●	16th / 16	Residents (all)

England Comparison

Compared to other authorities across England, Wyre's unit costs were 63.9% lower than average. Overall, its unit costs were ranked 180th highest out of 201 comparable authorities. Its relative position is illustrated below.

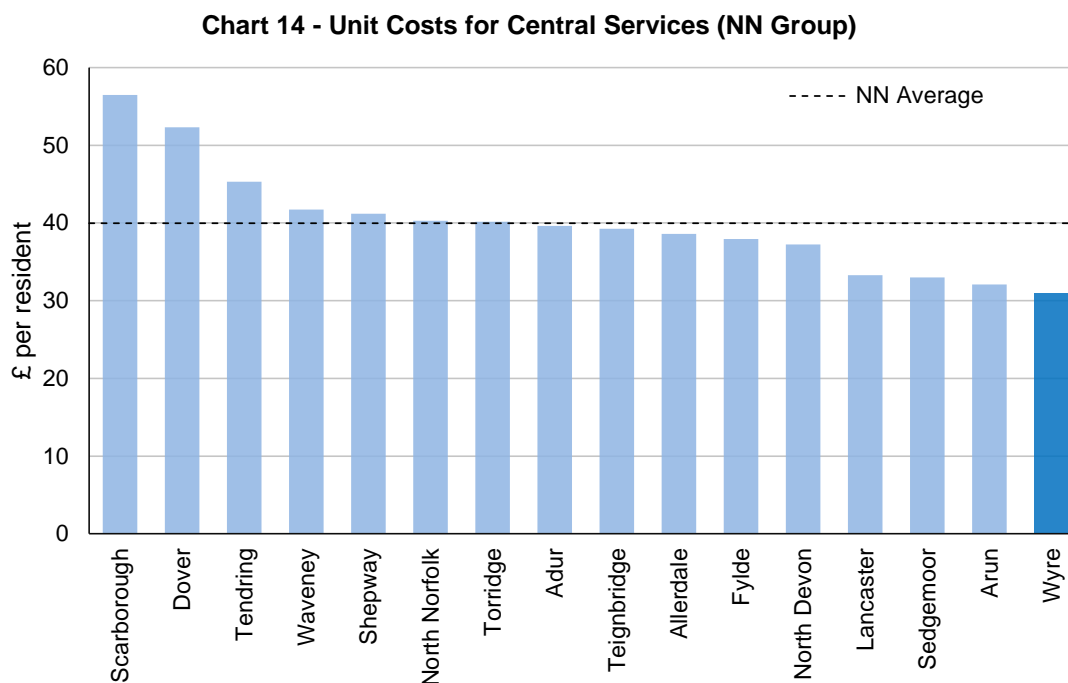
Chart 13 - Unit Costs for Planning and Development Services (All Comparable Authorities)



Central Services

Nearest Neighbour Comparison

Within Central Services, Wyre's unit costs were 22.5% lower than the nearest neighbour average, and ranked 16th highest in the group.



The following table provides more details on Wyre's unit costs for this service.

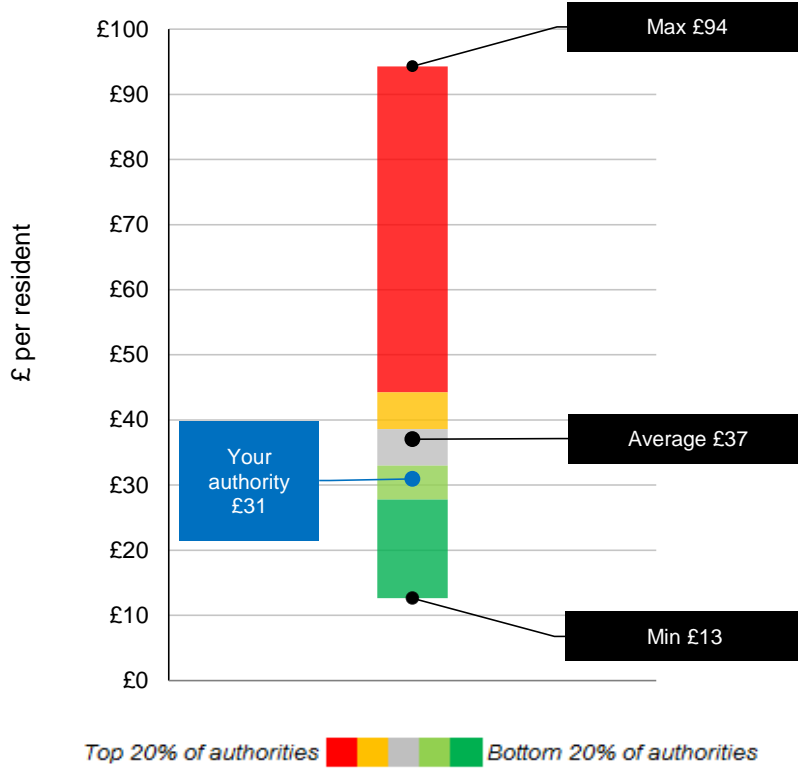
Table 13 - Unit Costs for Central Services (NN Group)

Service Area	Budget 2017/18 (£m)	Unit cost		Difference from average		Rank (1=high)	Units
		Your authority (£ per unit)	Group average (£ per unit)	(%)	(Band)		
Coroners Court Services	0.000	0.00	0.00		●	1st= / 16	Residents (all)
Corporate and Democratic Core	1.470	13.42	14.98	-10.4%	●	10th / 16	Residents (all)
Emergency Planning	0.030	0.27	0.55	-50.1%	●	13th / 16	Residents (all)
Local Tax Collection	0.640	11.71	16.86	-30.5%	●	16th / 16	Taxable properties
Non-Distributed Costs	0.965	8.81	12.02	-26.7%	●	13th / 16	Residents (all)
Other Central Services	0.288	2.63	3.87	-32.1%	●	13th / 16	Residents (all)
Total	3.393	30.97	39.97	-22.5%	●	16th / 16	Residents (all)

England Comparison

Compared to other authorities across England, Wyre's unit costs were 16.4% lower than average. Overall, its unit costs were ranked 140th highest out of 201 comparable authorities. Its relative position is illustrated below.

Chart 15 - Unit Costs for Central Services (All Comparable Authorities)



Annex A - Denominator Data Sources

Then following table provides details on the data used to calculate unit costs in this report (presented in alphabetical order).

Table A1 - Data Sources

Denominator / Unit	Source	Description
Adult Clients (all categories)	HSCIS	Projected number of clients receiving long-term services during the period 2017/18. Based on the 2015/16 Short- and Long-Term (SALT) returns, projected forward by population growth. 'Older' = Older Adults, 'Younger' = Younger Adults, 'PS' = Physical & Sensory, 'LD' = Learning Disabilities, and 'MH' = Mental Health Needs.
Children in Need	DfE	Projected Children in Need for 2017/18. The number of children referred to the local authority and assessed as being in need of services in 2015/16, projected forward by population growth. (Source: Characteristics of Children in Need, DfE).
Daytime population	DCLG	The projected resident population in 2017, based on ONS's population projections, plus (i) estimated net in-commuters from the 2011 Census and (ii) estimated overnight visitors, based on historical rates published by CLG. For shire districts, data is available for net in-commuters only.
Households accepted as homeless	DCLG	Number of households accepted as homeless and in priority need, for 2015/16 or the most recent year for which data is published. (Source: Live Tables on Homelessness).
Housing Benefit claimants	DWP	Housing benefit caseload by local authority, average for the 12 months to February 2017. (Source: DWP Stat-Xplore).
LA Area (hectares)	ONS	Size of the local authority in hectares, from the UK Standard Area Measurement (SAM).
Looked After Children	DfE	Projected number of Looked After Children in 2017/18, based on children looked after in 2015/16, projected forward by population growth. (Source: Outcomes for Children Looked After).
Number of businesses	ONS	Count of the number of business units in each local authority in 2016 (Source: NOMIS).
Number of households	ONS	Projected number of households for 2017. (Source: Live Tables on Household Projections).
Obese & overweight adults	Public Health England	Estimate based on the proportion of obese and overweight people aged 16+ for the three years to January 2015, multiplied by the projected population aged 16+ in 2017. (Sources: Public Health Outcomes Framework).
Planning decisions	DCLG	Number of planning applications decided by the district level planning authority in the year to December 2016. (Source: Live Tables on Planning Application Statistics, CLG).
Pupils (primary, secondary and special)	DfE	Number of pupils in state-funded primary, secondary and special schools as at January 2016. Primary and secondary school pupil numbers exclude those in academies. (Source: Schools, Pupils and their Characteristics).

Continued over page

Table A1 - Data Sources (continued)

Denominator / Unit	Source	Description
Residents (all age categories)	ONS	2014-based Sub-national Population Projections (SNPP) for 2017. These take the 2011 census as the baseline, 'age on' the population each year, and reflect recent trends in births, deaths and migration.
Road Length	DCLG	Index in which built-up roads carry twice as much as non-built up roads (as published by CLG in the calculation of the Relative Needs Formula for 2013/14).
Smokers	Public Health England	Estimate based on smoking prevalence for people aged 18+ in 2015, multiplied by the projected resident population aged 18+ in 2017 (source: Public Health Profiles).
Taxable Properties	CLG, VOA	The sum of (i) chargeable dwellings for Council Tax purposes in 2016 and (ii) the number of rateable properties on the rating list as at October 2016. (Sources: Council Taxbase 2016 in England; Central and Local Rating Lists 2017).
Waste collected (tonnes)	DEFRA	Total waste collected (tonnes) in the year to 31 March 2016. (Source: Local Authority Collected Waste Statistics).

This page is intentionally left blank